

To: Members of Council
Mayor Jerry N. Hruby

Re: Council Committee Meeting Agendas

Council Committees will meet starting at 6:00 P.M. on Tuesday, January 16, 2018 in the Council President's office. The following will comprise the agendas.

Buildings & Grounds Committee

- Call to Order.
- Roll call.
- Approval of the December 19, 2017 Buildings & Grounds Committee meeting minutes.
- **Request passage of a motion** to approve a Blanket Vendor Purchase Requisition in the amount of \$5,000.00 for the Service Department to complete repairs on the scorer's booth located on the recreation fields behind City Hall. The cost for the materials is \$4,468.30, and the balance of \$531.70 would be reserved as contingency for unforeseen issues during the repair process. *Account # 240710 2603*
- Other matters deemed appropriate.
- Motion to adjourn.

Finance Committee

- Call to Order.
- Roll call.
- Approval of the December 4, 2017 Finance Committee meeting minutes.
- Approval of the December 19, 2017 Finance Committee meeting minutes.
- **Annual Purchases and Products in 2018 A Motion Providing Authorization to Advertise for Bids** on the following annual purchases & upcoming projects in 2018:

Annual Purchases:

- | | |
|---|---------------|
| -2018 Online Auctions of Surplus Property on GovDeals.com | Ongoing |
| -Supplying Sodium Chloride (<i>municipal purchasing consortium</i>) | April 2018 |
| -Supplying Asphalt Materials (<i>municipal purchasing consortium</i>) | April 2018 |
| -Temp General Labor Staffing for the Service Dept. in 2019 | November 2018 |
| -2019 Road Program | December 2018 |

Projects:

- | | |
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| -Sprayfoam Insulation in the Brecksville Service Garage | TBD |
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Finance Committee (Continued)

- **Request passage of a Resolution** to authorize the sale of personal property no longer needed for municipal purposes via internet auction in the calendar year 2018.
- **Request passage of a motion** to approve a Purchase Requisition to Sundance Systems, Inc. for the annual support of CAD Disaster Software and Mobile Data in the amount of \$9,000.00 and Public Records Online in the amount of \$600.00 for a total of \$9,600.00 for the period of 1/1/18 – 12/31/18.
Account #110210 2103
- **Request passage of a motion** to approve a Purchase Requisition to Wichert Insurance Services, Inc. for year 3 of a 3 year rate-guaranteed policy through Provident for Accident & Health Insurance Coverage for Volunteer & Part-Time Firemen at \$3,201.00 per year. *Account #290260 2101.*
- **Request passage of an Ordinance** to amend Ordinance no. 5145, making appropriations for the Current expenses of the City in FY ending 12-31-2018 making necessary appropriations and revenue adjustments.
- **Monthly Bills for Professional Services**
- Other matters deemed appropriate.
- Motion to adjourn.

Legislation Committee

- Call to Order.
- Roll call.
- Approval of the December 19, 2017 Legislation Committee meeting minutes.
- **Request passage of a Resolution** to commend Nora Murphy on her retirement from City Council.
- **Request passage of a Resolution** to commend Greg Skaljac on his retirement from City Council.
- **Request passage of a Resolution** to appoint Mark Dickinson as a full-time Patrolman in the Brecksville Police Department.
- **Request passage of a Resolution** to appoint Joseph Klich as a part-time Patrolman in the Brecksville Police Department.
- **Request passage of a Resolution** to appoint Robert Hasman to fill the unexpired term of Dennis Rose.
- **Request passage of a Resolution** Authorizing a Memorandum of Agreement among Ohio's State Historic Preservation Office, The Louis Stokes Cleveland Veterans Affairs Medical Center and the City of Brecksville.
- **Request passage of an Ordinance** enacting and adopting a supplement, 2017 S-25, to the Codified Ordinances of the City of Brecksville.
- Other matters deemed appropriate.
- Motion to adjourn.

Safety-Service Committee

- Call to Order.
- Roll call.
- Approval of the December 19, 2017 Safety-Service Committee meeting minutes.
- **Request passage of a motion** to approve a Purchase Requisition to Mattes Landscaping in the amount of \$20,000.00 for Supplementary Snowplowing for the 2018 snow season. This includes plowing/icing various parking lots and sidewalks. The Administration recommends accepting this second year of two-year pricing that was submitted in the RFQ process conducted in October 2016. *Account #110430 2103.*
- **Request passage of a Resolution** authorizing the Mayor to apply to the Cuyahoga County Solid Waste Management District for the 2018 Community Recycling Awareness Grant in the amount of \$5,000.00.
- **Request passage of a Resolution** authorizing the Mayor to apply for an Ohio EPA Recycling & Litter Prevention Grant through the Community Development Grant Program to fund the purchase of a new Tow-Behind Recycle Trailer for the City's Curbside Recycling Program. The grant requires fifty percent matching funds to be available. The cost of the recycle trailer is estimated at \$49,765 and the City's share has been included in the 2018 capital budget.
- **Request passage of an Ordinance** authorizing the Mayor to apply for an Assistance to Firefighters Grant through the U.S. Department of Homeland Security FEMA FY 2017 grant program. The funding request will be for a new vehicle exhaust ventilation system for the Fire Station. The total cost is \$120,000, and there would be a 5% local cost share.
- **Request passage of an Ordinance** for the annual state contract purchases of tires for the City's vehicle fleet in the calendar year 2018 from The Goodyear Tire & Rubber Company on the Ohio Department of Administrative Services contract #RS901417.
- **Request passage of a motion** to approve a Purchase Requisition for the contract extension with OnSolve, LLC (formerly Emergency Communications Network) for CodeRED Emergency Notification Service in the annual amount of \$9,980.00 and Weather Warning Service in the amount of \$3,750.00 for the aggregate total of \$13,730.00. The contract term is 2/28/18 – 2/27/19. *Account #110150 2103.*
- **Request passage of a motion** to approve a Purchase Requisition for repairs to Police Vehicle #1811 to KMS Paint & Body in the amount of \$3,998.70 and Classic Designs: Vehicle Graphics in the amount of \$65.00 for the aggregate total of \$4,063.70. Cost is to be reimbursed by driver's insurance. *Account #110150 2125.*
- Other matters deemed appropriate.
- Motion to adjourn.

Streets & Sidewalks Committee

- Call to Order.
- Roll call.
- Approval of the December 19, 2017 Street & Sidewalks Committee meeting minutes.
- **Request to prepare Legislation** accepting the proposal from Euthenics for the S.R. 82 Safety Study.
- Other matters deemed appropriate.
- Motion to adjourn.

Utilities Committee

- Call to Order.
- Roll call.
- Approval of the December 19, 2017 Utilities Committee Minutes.
- **Request passage of a Resolution** to authorize the renewal of the MOU with Cuyahoga SWCD for the Ohio EPA MS4 PIPE program requirements for 2018.
- **Request passage of a motion** to approve a Change Order deduct for the Riverview Road Stream Relocation to close the project.
- Engineer's Report
- Other matters deemed appropriate.
- Motion to adjourn.

Committee of the Whole

- Motion to convene a Committee of the Whole meeting.
- Roll call.
- **Motion to adjourn** into Executive Session to discuss matters relating to real estate as it relates to properties of mutual interest to the Brecksville Broadview Heights City School District and the City of Brecksville.
- Motion to reconvene the Committee of the Whole meeting.
- Other matters deemed appropriate.
- Motion to adjourn.

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cc: Law Director D. Matty
Asst. Law Director S. DiGeronimo
Engineer G. Wise
Department Heads
K. Kelly
News Media