

TEMPORARY SIGN UPDATE

09/2021



§ 1187.08

Temporary signs. TEMPORARY SIGN means a sign designed for use for a limited period of time in which the construction material and support structure is not intended for permanent installation, and for which no permit is required by this Code.

A. In order to be classified as a Temporary Sign, the sign's construction materials are limited to paper, wood, fabric, or other temporary material, and whose support structure is secured into the ground with a depth of not to exceed six (6) inches, using wire gauge, wood stakes, or metal stakes not more than one-half (1/2) inch diameter.

B. A Temporary Sign includes a sign consisting of a single four (4) inch by four (4) inch treated wooden post with a wooden crossmember from which a sign is hung. Such Temporary Sign is secured into the ground with a depth not to exceed twelve (12) inches.

C. A Temporary Sign includes a piece of cloth, plastic, vinyl, or similar flexible material, typically a geometric shape, attached to a structure by more than one edge to limit its movement.

D. A Temporary Sign includes an A-Frame sign composed of two boards hinged at the top, which rests upon the ground.

Type of Sign	Maximum Number	Maximum Size of Single Face Area (sq. feet)	Maximum Height (feet)	Location Minimum Set Back (Feet)	Other Requirements
Temporary	See (1); (2); (3); (4); (5); (6)	10 sq. ft.	4 ft. & See (2)	10 ft. from ROW 15 ft. from side lot line	See (1); (2); (3); (4); (5); (6)

1. The total area of a single Sign face shall not exceed ten (10) square feet and shall not include structural elements lying outside the Sign perimeter.

2. Each Temporary Sign height shall not exceed four (4) feet, (except Temporary Signs described in §1187.03(a)(2)(B), which shall not exceed five (5) feet), including a supporting base from the average ground level, and shall be apart and separated by at least twenty four (24) inches from any other sign.

3. Temporary Signs shall not be illuminated, and shall be placed in manner so as to prevent being displaced by weather conditions.

4. Temporary Signs may only be erected on a property with the property owner's permission.

5. Temporary Signs shall be placed at least ten (10) feet from the public right of way, fifteen (15) feet from side lot line, and not posted in the public right of way, tree lawns located in the right of way, or any property owned or leased by the City, the State, or United States of America, or any other public entity.

6. Temporary Signs placed in the public right of way, tree lawns located in the right of way, or any property owned or leased by the City, the State, or United States of America, or any other public entity, shall be removed by the Building Department, Police Department and/or Service Department and stored at the Service Department complex for a minimum of seventy-two (72) hours and shall thereafter be destroyed.



TEMPORARY SIGN EXAMPLES/REQUIREMENTS:

ALL TEMPORARY SIGNS MUST BE:

- 10' FROM THE PUBLIC RIGHT OF WAY
IF SIDEWALKS – MIN. 10' FROM HOUSE SIDE OF SIDEWALK EDGE.
IF NO SIDEWALKS – MIN. 25' FROM EDGE OF PAVEMENT.
- 15' FROM PROPERTY LINE WHERE SIGN IS LOCATED.
- NO CLOSER THAN 2' FROM ANY OTHER TEMPORARY SIGN IN ANY DIRECTION.
- NO LARGER THAN 10 SQ. FT.

NO SIGNS IN THE PUBLIC RIGHT OF WAY OR ON UTILITY POLES



MAX. 4 FT IN HEIGHT GROUND OR WALL MOUNTED



MAX. 5 FT. IN HEIGHT



FLAGS – NOT REGULATED IF SECURED BY 1 EDGE

NOT PERMITTED

(See 1187.07 for complete list)



Positive air signs



Flashing or illuminated signs



Banner type over 4'