

To: Members of Council
Mayor Jerry N. Hruby

Re: Council Committee Meeting Agendas

Council Committees will meet starting at 6:30 P.M. on Tuesday, October 16, 2018 in the Council President's office. The following will comprise the agendas.

Buildings & Grounds Committee

- Call to Order.
- Roll call.
- Approval of the October 2, 2018 Buildings & Grounds Committee meeting minutes.
- **Request for passage of a motion to approve a Blanket Vendor Purchase Requisition** in the aggregate amount of \$39,329.80 for the remodel of the upstairs kitchen area in the fire station. A letter of explanation on the project, including a summary of the RFQ's on all equipment, supplies and materials needed for the project, is provided by Fire Chief, Nick Zamiska. The project expenses total \$36,829.80, and a \$2,500 contingency amount is requested for unforeseen issues. *Account #C490160 3202.*
- Other matters deemed appropriate.
- Motion to adjourn.

Finance Committee

- Call to Order.
- Roll call.
- Approval of the September 18, 2018 Finance Committee meeting minutes.
- Approval of the October 2, 2018 Finance Committee meeting minutes.
- **Request for passage of an Ordinance** retaining the services of the Local Government Services of the Auditor of State's Office to assist in the preparation of the City's Comprehensive Annual Financial Reports (CAFR) for the year ending December 31, 2020.
- **Request for passage of an Ordinance** authorizing the Mayor to enter into an agreement with the General Health District of Cuyahoga County, Ohio for the provision of certain public health services for the years 2019 and 2020.



(Finance Committee, Continued)

- **Request passage of an Ordinance** accepting the proposal of Medical Mutual of Ohio for Employee Healthcare Insurance, administration of the employee healthcare insurance program, and for the provision of healthcare stop loss insurance.
- **Request passage of an Ordinance** accepting Lincoln Financial for an employee Dental Insurance Program.
- **Request passage of an Ordinance** authorizing a contract with Lincoln National Life Insurance Company for an Employee Life Insurance Program.
- **Request passage of an Ordinance** to amend Ordinance No. 5145, Making appropriations for current expenses of the City of Brecksville during the Fiscal Year ending December 31, 2018, making necessary appropriation and revenue adjustment.
- **Request passage of a Resolution** making necessary advances between certain funds for the Fiscal year ending December 31, 2018.
- **Request passage of a motion to approve a purchase requisition** to Superior (formerly Sungard Public Sector) in the amount of \$41,865.28 for annual maintenance for the Finance and Building software programs for the period 11/1/18 – 10/31/19. The Finance software maintenance charge is \$28,737.35, and the Building software maintenance charge is \$13,127.93. The standard 5% increase over last year's charges was applied. *\$28,737.35 Administration: Account #110150 2103 \$13,127.93 Building Dept.: Account #110510 2103.*
- **Request passage of an Ordinance for the State Contract purchase** in the aggregate amount of \$14,585.00 from Canon Solutions America of two (2) Multifunction Printer/Copier Systems for the new Brecksville Police Station and the Human Services Department. *\$7,990.00 Police: Account #C491210 3300 Project #BD090001 \$6,595.00 Human Services: Account #C110330 3300.*
- **Request passage of a motion to approve the increase to a Blanket Purchase Order** for the Recreation Department – Facility Refunds: P.O. #FN180006 to be increased in the amount of \$3,000.
- **Request passage of a motion to approve the increase to a Blanket Purchase Order** for the Recreation Department – Fitness Instructors: P.O. #FN180009 to be increased in the amount of \$6,000.
- **Request passage of a motion to approve the increase to a Blanket Purchase Order** for the Recreation Department – Aquatic Instructors: P.O. #FN180008 to be increased in the amount of \$600.
- Other matters deemed appropriate.
- Motion to adjourn.

Legislation Committee

- Call to Order.
- Roll call.
- Approval of the October 2, 2018 Legislation Committee meeting minutes.
- Other matters deemed appropriate.
- Motion to adjourn.

Safety-Service Committee

- Call to Order.
- Roll call.
- Approval of the October 2, 2018 Safety-Service Committee meeting minutes.
- **Request for passage of an Ordinance for the State Contract purchase** in the aggregate amount of \$16,571.52 from Dell Marketing L.P. for sixteen (16) computer workstations and related equipment for the new police station. A letter of explanation is provided by Chief Bill Goodrich, as well as copies of the vendor proposal and state contract support information. *Account #C491210 3300 Project #BD090001.*
- **Motion to Approve a Purchase Requisition** to Axon Enterprise, Inc. for the aggregate amount of \$11,284.10 for the purchase of Tasers, Taser Cams, related supplies and accessories and a 4-year warranty for the Tasers & Taser Cams. A letter of explanation is provided by Chief Bill Goodrich with copies of the vendor proposal. *Account #110210 2501.*
- **Motion to approve an Ordinance to Accept the Bid of Best Equipment Co., Inc.** for a Tow-Behind Recycling Trailer for the Service Department in the amount of \$48,914.00. A copy of the bid tabulation from the October 5th bid opening is attached for Council's review. As with previous public bids for this equipment, we had only (1) bid submission from Best Equipment Co. The bid was \$49,764.00, less \$850.00 for the trade-in of a 1998 recycle trailer currently in the City's fleet. *Account #C110610 3300*
- **Motion to approve an Ordinance for the State Contract purchase** in the amount of \$17,384.62 from Shearer Equipment for (2) John Deere 6 x 4 Diesel Gators for the Service Department. This includes the trade-in discount amount of \$7,810.00 for (2) 10 year old Gators in the City's fleet. *Account #C110610 3300*
- **Request Passage of a Resolution** authorizing the Mayor to apply for an Ohio EPA Recycling & Litter Prevention Grant through the Community Development Grant Program to fund the purchase of a new Baler with Conveyor, including installation, for the City's Recycling Building. The grant requires 25% percent matching funds to be available. The cost of this project is estimated at \$80,000 and is being included in the 2019 capital improvements budget.
- Other matters deemed appropriate.
- Motion to adjourn.

Streets & Sidewalks Committee

- Call to Order.
- Roll call.
- Approval of the October 2, 2018 Street & Sidewalks Committee meeting minutes.
- Request authorization to submit a grant application, with the Metroparks, to NOACA, as a result of the Valley Parkway Trail Crossing Study, with the City's cost share of \$15,000.00. This provides for construction of a crossing on SR 21 for pedestrians and bikes using the Valley Parkway. The scope of work extends to the south of the intersection and creates a safe space in the median along with signage.
- Other matters deemed appropriate.
- Motion to adjourn.

Utilities Committee

- Call to Order.
- Roll call.
- Approval of the September 18, 2018 Utilities Committee Minutes.
- Approval of the October 2, 2018 Utilities Committee Minutes.
- Request approval of a motion to authorize a Change Order for the Brecksville Road Waterline Replacement Project.
- Engineer's Report
- Other matters deemed appropriate.
- Motion to adjourn.

Committee of the Whole

- Motion to convene a Committee of the Whole meeting.
- Roll call.
- Approval of the October 2, 2018 Committee of the Whole Minutes
- Motion to reconvene the Committee of the Whole meeting.
- Other matters deemed appropriate.
- Motion to adjourn.

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cc: Law Director D. Matty
Asst. Law Director S. DiGeronimo
Engineer G. Wise
Department Heads
K. Kouri
News Media