

ORDINANCE RECORD

COUNCIL OF THE CITY OF BRECKSVILLE

Ordinance No. 5511

AN ORDINANCE AMENDING ORDINANCE NO. 5500 AS IT RELATES TO EMPLOYEE COMPENSATION; AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Brecksville, County of Cuyahoga, and State of Ohio, that:

SECTION 1. Ordinance No. 5500 be amended to read as follows:

A. FULL TIME JOBS

**EFFECTIVE
06/07/2022
SALARY RANGE**

| | <u>MINIMUM</u> | <u>MAXIMUM</u> |
|--|------------------------------|------------------------------|
| <u>Executive, Administrative and Management</u> | | |
| Building Commissioner or Building Official | \$85,000.00/year | 116,000.00/year |
| Director of Finance | 85,000.00/year | 116,000.00/year |
| Director of Human Services | 85,000.00/year | 116,000.00/year |
| Director of Planning & Community Development | 85,000.00/year | 116,000.00/year |
| Director of Public Service | 85,000.00/year | 116,000.00/year |
| Director of Purchasing | 85,000.00/year | 116,000.00/year |
| Director of Recreation | 85,000.00/year | 116,000.00/year |
| Fire Chief | 85,000.00/year | 116,000.00/year |
| Police Chief | 85,000.00/year | 116,000.00/year |
| | | |
| Administrative Assistant | 55,000.00/year | 90,000.00/year |
| Aquatics/Facility Coordinator | 55,000.00/year | 90,000.00/year |
| Assistant Building Commissioner | 55,000.00/year | 90,000.00/year |
| Assistant Director of Finance | 55,000.00/year | 90,000.00/year |
| Assistant Purchasing Director | 55,000.00/year | 90,000.00/year |
| Athletics/Facility Coordinator | 55,000.00/year | 90,000.00/year |
| AV/Technology and Communications Technician | 55,000.00/year | 90,000.00/year |
| Building Inspectors | 55,000.00/year | 90,000.00/year |
| Clerk of Council | 55,000.00/year | 90,000.00/year |
| Clerk of Courts | 55,000.00/year | 90,000.00/year |
| Supervisor of Payroll – Personnel | 55,000.00/year | 90,000.00/year |
| Visual Communications Coordinator | 55,000.00/year | 90,000.00/yea |
| | | |
| Animal Warden | 40,000.00/year | 70,000.00/year |
| Assistant Recreation Coordinators | 40,000.00/year | 70,000.00/year |
| Building Maintenance and Housekeeping/Supervisor | 40,000.00/year | 70,000.00/year |
| <u>Field House Coordinator</u> | <u>40,000.00/year</u> | <u>70,000.00/year</u> |
| Financial/Customer Service Clerk Recreation | 40,000.00/year | 70,000.00/year |
| Fitness Center Coordinator/Recreation | 40,000.00/year | 70,000.00/year |
| Planning and Zoning Coordinator/Inspector | 40,000.00/year | 70,000.00/year |
| Records Clerk-Police | 40,000.00/year | 70,000.00/year |
| Recreation Clerk | 40,000.00/year | 70,000.00/year |
| Food Service Operations Manager | 40,000.00/year | 70,000.00/year |
| Administrative Assistant to Fire Chief | 30,000.00/year | 60,000.00/year |
| Building Supervisor – Recreation | 30,000.00/year | 60,000.00/year |
| Receptionist | 30,000.00/year | 60,000.00/year |
| Secretary-Clerks | 30,000.00/year | 60,000.00/year |
| Senior Life Guard Instructor | 30,000.00/year | 60,000.00/year |

B. PART TIME JOBS

**EFFECTIVE
12/19/2021
SALARY RANGE**

| | <u>MINIMUM</u> | <u>MAXIMUM</u> |
|--|------------------|------------------|
| Economic Development Director | \$40,000.00/year | \$45,000.00/year |
| Planning and Zoning Coordinator | \$20.00/hour | \$40.00/hour |
| Electric, Plumbing and Building Inspectors | 15.00/hour | 30.00/hour |
| Kitchen Supervisor | 15.00/hour | 25.00/hour |

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| | | |
|--------------------------------|---------------------------------|------------------|
| Assistant Animal Warden | State/Federal Minimum Wage/hour | 19.00/hour |
| Telephone Receptionists | State/Federal Minimum Wage/hour | 18.00/hour |
| Kitchen Aides | State/Federal Minimum Wage/hour | 16.75/hour |
| Deputy Clerk of Courts | 10.00/hour | 25.00/hour |
| Property Maintenance Inspector | 15.00/hour | 30.00/hour |
| Program Coordinator | 20.00/hour | 35.00/hour |
| Prosecutor | \$43,040.40/year | \$43,040.40/year |

C. SPECIAL JOBS

| | | |
|--------------------------------|---------------------------------|---------------|
| Recording Secretary-Boards | | |
| Commissions | State/Federal Minimum Wage/hour | \$24.00/hour |
| Desk Clerks – Recreation | State/Federal Minimum Wage/hour | 18.00/hour |
| Life Guards – Recreation | State/Federal Minimum Wage/hour | 18.00/hour |
| Program-Supervisors/Recreation | State/Federal Minimum Wage/hour | 18.00/hour |
| Recreational Employees | State/Federal Minimum Wage/hour | 18.00/hour |
| Mayor’s Court Magistrates | \$350.00/diem | \$350.00/diem |
| Safety Town Teacher | \$150.00/diem | \$150.00/diem |
| Clerk | State/Federal Minimum Wage/hour | 18.00/hour |

D. CONTRACTUAL JOBS

| | |
|--------------------------|---------------------------------------|
| Law Director | Shall be paid as provided by Council. |
| Consulting Engineer | Shall be paid as provided by Council. |
| City Architect | Shall be paid as provided by Council. |
| Income Tax Administrator | Shall be paid as provided by Council. |

E. SPECIAL AND SEASONAL EMPLOYEES OF THE RECREATION COMMISSION:

Shall be paid in accordance with a schedule determined by Council on an annual basis.

POLICE DEPARTMENT

A. Full Time Personnel

**EFFECTIVE
12/19/2021**

| | |
|------------|-------------------|
| Lieutenant | \$103,209.87/year |
|------------|-------------------|

B. Part Time Personnel

**EFFECTIVE
12/19/2021**

| | | |
|----------------------|-----------------------|-----------------------|
| | <u>MINIMUM</u> | <u>MAXIMUM</u> |
| Special Police Grade | 15.00/hour | 27.00/hour |
| Police Clerks | 12.00/hour | 26.00/hour |

FIRE DEPARTMENT

A. Full Time Jobs

**EFFECTIVE
12/19/2021**

| | |
|---------------------------------|------------------|
| Lieutenant/Paramedic | \$95,854.34/year |
| Fireman/EMT-Paramedic Grade IV | 67,111.90/year |
| Fireman/EMT-Paramedic Grade III | 71,717.60/year |
| Fireman/EMT-Paramedic Grade II | 76,357.95/year |
| Fireman/EMT-Paramedic Grade I | 85,638.68/year |

All full time Fire personnel who work beyond the normal average of two (2) week work schedule of one hundred and six (106) hours shall be eligible for overtime compensation consistent with the provisions contained in the *Fair Labor Standards Act*.

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B. Part Time Jobs

| | |
|--|--|
| <u>Firemen and Officers</u> (Volunteer) | EFFECTIVE <u>12/19/2021</u> |
| Emergency Duty | \$25.75/hour |
| Non-Emergency Duty/Non-Paramedic | 20.13/hour |
| Non-Emergency Duty/Paramedic | 24.03/hour |

SERVICE DEPARTMENT

| | |
|---------------------------------|--|
| A. <u>Full Time Jobs</u> | EFFECTIVE <u>12/19/2021</u> |
| Service Grade VI* | \$24.32/hour |
| Service Grade V** | 27.32/hour |
| Service Grade IV*** | 30.28/hour |
| Service Grade III*** | 33.31/hour |
| Service Grade II*** | 34.15/hour |
| Service Grade I*** | 35.09/hour |
| Assistant Foreman | 40.39/hour |
| Foreman | 46.16/hour |
| Building Engineer II*** | 30.77/hour |
| Building Engineer I*** | 33.05/hour |
| Building Engineer Supervisor | 43.16/hour |
| Tree Warden/Horticulturist | 38.00/hour |

| | | |
|------------------------------|-----------------------|-----------------------|
| | <u>MINIMUM</u> | <u>MAXIMUM</u> |
| Building Maintenance Workers | \$15.00/hour | \$27.00/hour |

*Grade VI employees move to Grade V after twelve months of satisfactory service.

** Grade V employees move to Grade IV after thirty-six months of continuous, satisfactory service as a Grade V Employee.

***May only change Grades by promotion as authorized by the Mayor.

FULL TIME JOBS

| | | |
|-----------------------------------|--------------|--|
| | STEPS | EFFECTIVE <u>12/19/2021</u> |
| Housekeeping Supervisor Grade III | 24 months | \$19.00/hour |
| Housekeeping Supervisor Grade II | 12 months | 18.00/hour |
| Housekeeping Supervisor Grade I | Entry | 17.00/hour |
| Housekeeping Staff Grade III | 24 months | 16.00/hour |
| Housekeeping Staff Grade II | 12 months | 15.00/hour |
| Housekeeping Staff Grade I | Entry | 14.00/hour |

Housekeeping Staff and Housekeeping Supervisors may only change Grades by promotion
As authorized by the Mayor.

SERVICE DEPARTMENT

| | |
|---------------------------------|--|
| B. <u>Part Time Jobs</u> | EFFECTIVE <u>12/19/2021</u> |
|---------------------------------|--|

| | | |
|---|-----------------------|-----------------------|
| <u>Part Time</u> | <u>MINIMUM</u> | <u>MAXIMUM</u> |
| Housekeeping Staff | \$12.00/hour | \$16.00/hour |
| Building Maintenance Worker | 15.00/hour | 20.00/hour |
| Part Time Service (Effective 4/19/2022) | 14.00/hour | 18.00/hour |

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Seasonal Employees

| | <u>MINIMUM</u> | <u>MAXIMUM</u> |
|------------------------------|----------------|----------------|
| Sewer Repair and Maintenance | \$15.00/hour | \$20.00/hour |
| Construction Observer | 19.00/hour | 30.00/hour |
| Snow Plow Drivers | 15.00/hour | 20.00/hour |
| Road Side Mower | 15.00/hour | 20.00/hour |
| Seasonal Service | 14.00/hour | 18.00/hour |

SECTION 2. All payments to be made by direct deposit, unless otherwise determined by the Finance Department to pay via paper check.

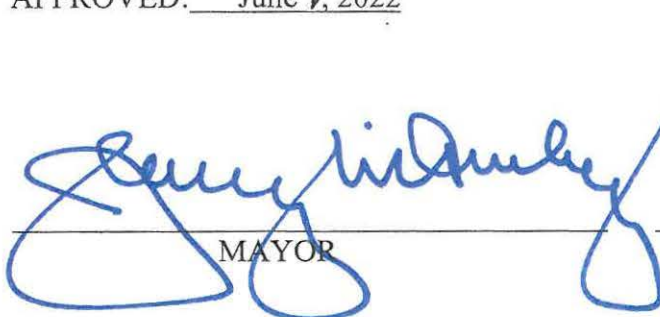
SECTION 3. All employees shall provide the Finance Department with an active email address. The employee will receive their direct deposit voucher via email to the address provided, unless otherwise determined by the Finance Department to distribute in paper form. The Finance Department is not responsible for verifying the email address are active, it shall be the responsibility of the employee.


SECTION 4. Ordinance No. 5500 and the same hereby is, superseded and restated by this Ordinance.

SECTION 5. The Council declares this Ordinance to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare, the reason for the emergency relates to the daily operation of municipal departments, therefore, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise, from and after the earliest period allowed by law.

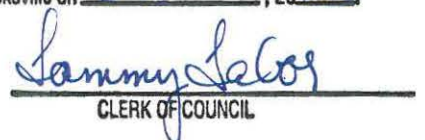
PASSED: June 7, 2022

APPROVED: June 7, 2022


MAYOR


CLERK OF COUNCIL

I do hereby certify that the foregoing is a true and correct copy of Ordinance No. 5511 duly passed by the Council of the City of Brecksville, Ohio, on 6-7, 20 22 and that same was duly posted in accordance with the existing Charter of the City of Brecksville on 6-10, 2022.


CLERK OF COUNCIL