

MINUTES
Council Committee Meetings
November 5, 2019

Present: Council President M. Harwood, Councilmembers G. Broski, L. Carouse, J. Petsche, L. Redinger, D. Rose, K. Veras, Mayor Jerry N. Hruby, Law Director D. Matty, Assistant Law Director S. DiGeronimo, Engineer G. Wise, Finance Director L. Starosta, Fire Chief N. Zamiska, Police Chief W. Goodrich, Purchasing Director R. Riser, C.B.O. S. Packard, Service Director R. Weidig, K. Gaivin, Brecksville Magazine, M. Schumaker, C. Hannigan, 3 Students, Clerk of Council T. Tabor.

Absent: None.

Council President Harwood said an executive session will be held at the end of the meeting.

Buildings & Grounds Committee

Chairperson - K. Veras

Committee members - L. Carouse, L. Redinger.

Chairperson Veras called the meeting to order at 6:30 P.M.

Roll Call – Present: Carouse, Redinger, Veras.

Absent - None.

Approval of the October 15, 2019 Buildings & Grounds Committee meeting minutes.

Motion by Veras, seconded by Redinger, to approve the October 15, 2019 Buildings & Grounds Committee meeting minutes as presented. Ayes: Broski, Carouse, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.

Councilmember Veras reminded Council of the Resident recommendation Committee meeting on November 6th at 6:30 p.m., for discussion on the Valor Acres property and the Central School property. The Valor Acres site is almost completely cleared. Council will also hold a Special meeting on November 13th for a presentation from the General Contractor Shook Construction, ThenDesign Architects and the Brecksville- Broadview Heights School District regarding the Blossom Hill Field House Project.

Adjournment: Motion by Veras, seconded by Redinger, to adjourn the Buildings & Grounds Committee at 6:33 P.M. Ayes: Carouse, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.

Finance Committee

Chairperson - Laura Redinger

Committee members - L. Carouse, D. Rose.

Chairman Redinger called the meeting to order at 6:33 P.M.

Roll Call – Present: Carouse, Rose, Redinger.

Absent - None.

Approval of the October 15, 2019 Finance Committee meeting minutes.

Motion by Redinger, seconded by Carouse, to approve the October 15, 2019 Finance Committee meeting minutes as presented. Ayes: Carouse, Rose, Redinger. Nays: None. Motion carried 3-Ayes, 0-Nays.

Appropriations: Councilmember Redinger said the Appropriation of funds in the amount of \$17,000.00 to the Compensated Absences Fund was left off of Ordinance No. 5266 approved on 10/15/2019. Councilmember Redinger said approval of an Ordinance today has been prepared to correct the original Ordinance.

- Motion by Redinger, seconded by Rose, to recommend to Council approval of an Ordinance amending Ordinance No. 5266 to include Compensated Absences, in the amount of \$17,000.00 in Section (3). Ayes: Carouse, Rose, Redinger. Nays: None. Motion carried 3-Ayes, 0-Nays.

Monthly Bills: Councilmember Redinger said the Monthly Bills for Professional Services have been submitted for approval. Finance Director Starosta said there is a charge to Squire Sanders for assistance with filing an annual disclosure.

- Motion by Redinger, seconded by Carouse, to approve the payment of bills for professional services, as follows: Matty, Henrikson and & Greve in the amount of \$6,939.33; Sergio I. DiGeronimo in the amount of \$6,930.00; Roger Wadsworth in the amount of \$700.00; Squire Sanders (US) LLP in the amount of \$2,500.00; Kulchytsky Architects, LLC in the amount of \$506.25; J Neusser, LLC in the amount of \$2,000.00; and Donald J. Bohning & Associates in the amount of \$20,843.47; Sixmo in the amount of \$237.50. Total of all invoices \$33,544.66. Ayes: Carouse, Rose, Redinger. Nays: None. Motion carried 3-Ayes, 0-Nays.

Councilmember Broski asked Finance Director Starosta if the 3rd quarter receipts from Spectrum Cable had been received. Finance Director Starosta said she did not know but would check with the receptionist.

Councilmember Redinger asked Council to review the income tax information provided by the City's Income Tax Administrator Jim Neusser. The income tax collected is up, to over \$1 million.

Council President Harwood said there are three contracts that require renewals this year. Mayor Hruby said the Tax Administrator has stated he would like to renew his contract and content with the current rate of \$2,000.00 per month.

(Finance Committee, continued)

Engineer Gerry Wise said his firm is requesting the same amount for retainage and a 3% increase for the hourly rate.

Assistant Law Director Sergio DiGeronimo said he was not requesting an increase at this time. Councilmember Redinger asked what the average number of hours worked are for the duties as Prosecutor and Assistant Law Director. Mr. DiGeronimo said approximately 15 hours a week for the Prosecutor and recently an increase as the Assistant Law Director.

Adjournment: Motion by Redinger, seconded by Carouse, to adjourn the Finance Committee meeting at 6:45 P.M. Ayes: Carouse, Rose, Redinger. Nays: None. Motion carried 3-Ayes, 0-Nays.

Legislation Committee

Chairperson- Dennis Rose

Committee members - J. Petsche, K. Veras

Chairperson Rose called the meeting to order at 6:45 P.M.

Roll Call – Present: Petsche, Veras, Rose.

Absent- None.

Approval of the October 15, 2019 Legislation Committee meeting minutes.

Motion by Rose, seconded by Veras, to approve the October 15, 2019 Legislation Committee meeting minutes as presented. Ayes: Petsche, Rose, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Adjournment: Motion by Rose, seconded by Petsche, to adjourn the Legislation Committee meeting at 6:45 P.M. Ayes: Petsche, Veras, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Safety-Service Committee

Chairperson- Louis Carouse

Committee members- G. Broski, K. Veras

Chairperson Carouse called the meeting to order at 6:45 P.M.

Roll Call – Present: Broski, Carouse, Veras.

Absent: None.

Approval of the October 15, 2019 Safety-Service Committee meeting minutes.

Motion by Carouse, seconded by Broski, to approve the October 15, 2019 Safety-Service Committee meeting minutes as submitted. Ayes: Broski, Carouse, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

(Safety-Service Committee, continued)

Gasoline & Diesel Fuel Purchase: Councilmember Carouse said a request has been submitted to authorize the purchase of gasoline and diesel fuel through the Joint Municipal Purchasing Consortium.

- Motion by Carouse, seconded by Broski, to recommend to Council passage of an Ordinance authorizing purchase of various grades of gasoline and diesel fuel for the City of Brecksville through a joint municipal purchasing consortium. Ayes: Broski, Carouse, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Safe Staffing Wage Rate: Councilmember Carouse said an Ordinance has been prepared to amend the wage rate for temporary labor for the remainder of the 2019 contract. Purchasing Director Riser said the increase was budgeted for. This increase will bring Brecksville closer to the rates being paid by other companies for temporary labor. This increase should help to retain a higher quality of worker. Councilmember Rose asked what the cost would have been over a year at the new rate. Purchasing Director Riser said the estimates were done for the previous two months and it was an increase of approximately \$2,000.00.

- Motion by Carouse, seconded by Broski, to recommend to Council passage of an Ordinance amending Ordinance 5129 to increase the pay rate to \$12.00 per hour for the remainder of the contract through 12/31/2019. Ayes: Broski, Carouse, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Baler Repair: Councilmember Carouse said an increase has been requested for additional repairs to the recycle baler. Service Director Weidig said the baler is in need of repair. The City has been advised the baler is worth repairing at this time. The unit is located inside of a building rather than outdoors, allowing for a longer lifespan. Service Director Weidig said the baler is used to recycle cardboard which the City receives payment from the recycling company. Replacing the machine would be in excess of \$110,000.00.

- Motion by Carouse, seconded by Broski to recommend approval of an increase to PO #P190901 in the amount of \$4,750.00 for additional parts and services required for the repair to the baler in the City's recycle center. *Account #110622 2601*. Ayes: Broski, Carouse, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Feel the Heat: Councilmember Carouse said the Safety Service Committee participated in a program called "feel the heat". Committee members spent 5 hours in training with Fire Chief Zamiska in a training facility in Wayne County. The training included wearing the full firefighter turn out gear and equipment, entering a burning building, EMT training and other training situations. Councilmember Veras asked Chief Zamiska to explain the facility in Wayne County. Chief Zamiska said the training offered is free to attend and offer many different training opportunities for individuals throughout the state. Councilmember Broski said the people the committee encountered had great respect and admiration for Fire Chief Zamiska for his dedication to the training he provides to the facility. Councilmember Rose thanked Chief Zamiska for participating and teaching others, that is a benefit to Brecksville.

Adjournment: Motion by Carouse, seconded by Broski, to adjourn the Safety-Service Committee meeting at 6:58 P.M. Ayes: Carouse, Broski, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Streets & Sidewalks Committee

Chairperson Gerald Broski

Committee members J. Petsche, L. Redinger.

Chairperson Broski called the meeting to order at 6:58 P.M.

Roll Call – Present: Broski, Redinger, Petsche.

Absent: None.

Approval of the October 15, 2019 Streets & Sidewalks Committee meeting minutes.

Motion by Broski, seconded by Petsche, to approve the October 15, 2019 Streets & Sidewalks Committee meeting minutes as presented. Ayes: Broski, Petsche, Redinger, Nays: None. Motion carried 3-Ayes, 0-Nays.

S.R 82 Widening: Engineer Wise reported the SR 82 project is continuing. The contractor anticipates opening 3 lanes of traffic shortly which will alleviate some of the traffic congestion.

East Ohio Gas: Engineer Wise said he received a call from Broadview Heights today, and was unable to speak with anyone to find out what the issue was.

2020 Road Program: Service Director Weidig said the Department is working to complete the recommendations for the 2020 Road Program. Once completed, determinations will be made as to what application will be submitted for grant money.

Councilmember Broski thanked the Service Department for quick and efficient work. Councilmember Broski received a request for a repair on a Monday and the repair was made on Tuesday.

Gas Line Replacement: Councilmember Redinger asked when the work that is being done by the square would be completed. Engineer Wise said the gas line has been installed, the sidewalks are being replaced and the contractor is working to complete the job shortly. Service Director Weidig said the planters have been repaired and repainted. They will be returned in time for the Christmas Parade.

Adjournment: Motion by Redinger, seconded by Petsche, to adjourn the Streets and Sidewalks Committee meeting at 7:02 P.M. Ayes: Redinger, Broski, Petsche, Nays: None. Motion carried 3-Ayes, 0-Nays.

Utilities Committee

Chairperson Jack Petsche

Committee members G. Broski, D. Rose

Chairperson Petsche called the meeting to order at 7:03 P.M.

Roll Call – Present: Petsche, Broski, Rose.

Absent: None.

(Utilities Committee, continued)

Approval of the October 15, 2019 Utilities Committee meeting minutes.

Motion by Petsche, seconded by Rose, to approve the October 15, 2019 Utilities Committee meeting minutes as presented. Ayes: Petsche, Rose, Broski. Nays: None. Motion carried 3-Ayes, 0-Nays.

Engineer Wise said he has (4) of the (5) easements that are needed for the Whitewood Aerial Sewer Project. Three of the easements are for sanitary sewer repairs and one is for the storm sewer repair.

4900 Edgerton Road: The property owner extended utilities across the front of his property. The City of Brecksville requested an extension of the right of way, Engineer Wise is requesting acceptance of this dedication plat.

- Motion by Broski, seconded by Petsche, to recommend approval of four easements for repairing and replacing storm & sanitary sewer facilities on property owned by Richard R. Cross 9257 Meadow Lane, property owned by Robert E. & Jean B. Chowanetz 9250 Meadow Lane, property owned by Lance A. & Sharon Ealey 9945 Whitewood Road, and replacing storm sewer facilities on property owned by Gregory & Amber Spencer 10035 Whitewood Road for the Whitewood Aerial Sewer Project. Ayes: Petsche, Rose, Broski. Nays: None. Motion carried 3-Ayes, 0-Nays.
- Motion by Petsche, seconded by Broski to recommend acceptance of a dedication plat for right-of-way 4900 Edgerton Rd. Ayes: Petsche, Rose, Broski. Nays: None. Motion carried 3-Ayes, 0-Nays.

Adjournment: Motion by Petsche, seconded by Rose, to adjourn the Utilities Committee meeting at 7:06 P.M. Ayes: Petsche, Broski, Rose. Nays: None. Motion carried 3-Ayes, 0-Nays.

Committee of the Whole Meeting: Motion by Harwood, seconded by Carouse to convene a Committee of the Whole at 7:06 P.M. .

Approval of the October 15, 2019 Committee of the Whole meeting minutes. Motion by Harwood, seconded by Carouse, to approve the October 15, 2019 Committee of the Whole meeting minutes as submitted. Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Rose, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

Executive Session: Motion by Harwood, seconded by Carouse to convene an Executive session to discuss matters relating to personnel, specifically wages and benefits and economic development matters relating to real estate and matters of personnel with Workers Compensation implications and property acquisition. Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Rose, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

Executive session attendees include: Broski, Carouse, Harwood, Petsche, Redinger, Rose, Veras. Also present Mayor Hruby, Law Director Matty, Assistant Law Director DiGeronimo, and Engineer G. Wise.

Committee of the Whole Meeting Adjourned: Motion by Harwood, seconded by Carouse to adjourn the Committee of the Whole at approximately 8:00 P.M. Ayes: Broski, Carouse, Harwood, Petsche, Redinger, Rose, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

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cc: Members of Council,
Mayor Jerry N. Hruby,
Law Director D. Matty,
Asst. Law Director
S. DiGeronimo,
Engineer G. Wise,
Department Heads