

ORDINANCE RECORD

COUNCIL OF THE CITY OF BRECKSVILLE

Ordinance No. 5287

AN ORDINANCE AMENDING ORDINANCE NO. 5213 AS IT RELATES TO EMPLOYEE COMPENSATION; AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Brecksville, County of Cuyahoga, and State of Ohio, that:

SECTION 1. Ordinance No. 5213 be amended to read as follows:

A. FULL TIME JOBS

**EFFECTIVE
12/22/2019
SALARY RANGE**

	<u>MINIMUM</u>	<u>MAXIMUM</u>
<u>Executive, Administrative and Management</u>		
Building Commissioner or Chief Building Official	\$80,000.00/year	\$109,000.00/year
City Engineer	80,000.00/year	109,000.00/year
Director of Finance	80,000.00/year	109,000.00/year
Director of Human Services	80,000.00/year	109,000.00/year
Director of Public Service	80,000.00/year	109,000.00/year
Director of Purchasing	80,000.00/year	109,000.00/year
Director of Recreation	80,000.00/year	109,000.00/year
Fire Chief	80,000.00/year	109,000.00/year
Police Chief	80,000.00/year	109,000.00/year
Administrative Assistant to the Mayor	55,000.00/year	90,000.00/year
Aquatics/Facility Coordinator	55,000.00/year	90,000.00/year
Assistant Director of Finance	55,000.00/year	90,000.00/year
Assistant Purchasing Director	55,000.00/year	90,000.00/year
Athletics/Facility Coordinator	55,000.00/year	90,000.00/year
<u>AV/Technology and Communications Technician</u>	55,000.00/year	90,000.00/year
Building Inspectors	55,000.00/year	90,000.00/year
Clerk of Council	55,000.00/year	90,000.00/year
Clerk of Courts	55,000.00/year	90,000.00/year
Executive Administrator – Mayor	55,000.00/year	90,000.00/year
Planning and Zoning Coordinator /Economic Dev. Dir.	55,000.00/year	90,000.00/year
Supervisor of Administrative Services/Recreation	55,000.00/year	90,000.00/year
Supervisor of Payroll – Personnel	55,000.00/year	90,000.00/year
Technology and Communications Technician	55,000.00/year	90,000.00/year
Visual Communications Coordinator	55,000.00/year	90,000.00/yea
Animal Warden	36,000.00/year	65,000.00/year
Assistant Recreation Coordinators	36,000.00/year	65,000.00/year
Athletics Program Coordinator	36,000.00/year	65,000.00/year
Building Department/P&Z Coordinator Secretary	36,000.00/year	65,000.00/year
Building Maintenance and Housekeeping/Supervisor	36,000.00/year	65,000.00/year
Financial/Customer Service Clerk Recreation	36,000.00/year	65,000.00/year
Fitness Center Coordinator/Recreation	36,000.00/year	65,000.00/year
Planning and Zoning Coordinator/Inspector	36,000.00/year	65,000.00/year
Records Clerk-Police	36,000.00/year	65,000.00/year
Administrative Assistant to Fire Chief	25,000.00/year	55,000.00/year
Assistant Building Supervisor-Recreation/Special Projects	25,000.00/year	55,000.00/year
Building Supervisor – Recreation	25,000.00/year	55,000.00/year
Deputy Clerk of Courts	25,000.00/year	55,000.00/year
Secretary-Clerks	25,000.00/year	55,000.00/year
Senior Life Guard Instructor	25,000.00/year	55,000.00/year

ORDINANCE RECORD

COUNCIL OF THE CITY OF BRECKSVILLE

5287

Ordinance No. _____

B. PART TIME JOBS

**EFFECTIVE
12/22/2019
SALARY RANGE**

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Economic Development Director	\$40,000.00/year	\$45,000.00/year
Planning and Zoning Coordinator	\$20.00/hour	\$40.00/hour
Electric, Plumbing and Building Inspectors	15.00/hour	30.00/hour
Kitchen Supervisor	15.00/hour	25.00/hour
Administrative Aide to Mayor	10.00/hour	25.00/hour
Assistant Animal Warden	State/Federal Minimum Wage/hour	19.00/hour
Secretaries	State/Federal Minimum Wage/hour	18.00/hour
Telephone Receptionists	State/Federal Minimum Wage/hour	18.00/hour
Clerk – Typists	State/Federal Minimum Wage/hour	16.75/hour
Kitchen Aides	State/Federal Minimum Wage/hour	16.75/hour
Deputy Clerk of Courts	10.00/hour	25.00/hour
Property Maintenance Inspector	15.00/hour	30.00/hour
Program Coordinator	20.00/hour	35.00/hour
Audio Visual/Technology/Technician	20.00/hour	40.00/hour
Assistant Law Director	40,076.40/year <u>40,872.00/year</u>	110.00/hour

C. SPECIAL JOBS

Recording Secretary-Boards		
Commissions	State/Federal Minimum Wage/hour	\$18.00/hour
Fitness Instructors/Recreation	State/Federal Minimum Wage/hour	25.00/hour
Desk Clerks – Recreation	State/Federal Minimum Wage/hour	18.00/hour
Life Guards – Recreation	State/Federal Minimum Wage/hour	18.00/hour
Program-Supervisors/Recreation	State/Federal Minimum Wage/hour	18.00/hour
Recreational Employees	State/Federal Minimum Wage/hour	15.00/hour
Mayor’s Court Magistrates	\$350.00/diem	\$350.00/diem
Safety Town Teacher	\$ 70.00/diem <u>\$ 90.00/diem</u>	\$ 70.00/diem <u>\$ 90.00/diem</u>

D. CONTRACTUAL JOBS

Law Director	Shall be paid as provided by Council.
Consulting Engineer	Shall be paid as provided by Council.
City Architect	Shall be paid as provided by Council.
Income Tax Administrator	Shall be paid as provided by Council.

E. SPECIAL AND SEASONAL EMPLOYEES OF THE RECREATION COMMISSION:

Shall be paid in accordance with a schedule determined by Council on an annual basis.

POLICE DEPARTMENT

A. Full Time Personnel

**EFFECTIVE
12/22/2019**

Lieutenant	96,076.10/year <u>97,997.62/year</u>
<u>STEPS</u>	
Dispatcher-Grade I	61,147.62/year

B. Part Time Personnel

**EFFECTIVE
12/22/2019**

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Special Police Grade III	\$13.00/hour	\$17.00/hour
Special Police Grade II	14.00/hour	22.00/hour

ORDINANCE RECORD

COUNCIL OF THE CITY OF BRECKSVILLE

Ordinance No. 5287

Special Police Grade I	15.00/hour	27.00/hour
Police Jailers	12.00/hour	26.00/hour
Police Dispatchers	12.00/hour	26.00/hour
Police Clerks	12.00/hour	26.00/hour

FIRE DEPARTMENT

A. Full Time Jobs

EFFECTIVE
12/22/2019

Lieutenant/Paramedic	\$89,228.98/year	<u>91,013.56</u>
Fireman/EMT-Paramedic Grade IV	62,473.19/year	<u>63,722.65</u>
Fireman/EMT-Paramedic Grade III	66,760.55/year	<u>68,095.76</u>
Fireman/EMT-Paramedic Grade II	71,080.17/year	<u>72,501.77</u>
Fireman/EMT-Paramedic Grade I	79,719.41/year	<u>81,313.80</u>

All full time Fire personnel who work beyond the normal average of two (2) week work schedule of one hundred and six (106) hours shall be eligible for overtime compensation consistent with the provisions contained in the *Fair Labor Standards Act*.

B. Part Time Jobs

Firemen and Officers (Volunteer)

EFFECTIVE
12/22/2019

Emergency Duty	\$ 23.97/hour	<u>24.45</u>
Non-Emergency Duty/Non-Paramedic	19.25/hour	<u>19.64</u>
Non-Emergency Duty/Paramedic	22.37/hour	<u>22.82</u>

SERVICE DEPARTMENT

A. Full Time Jobs

EFFECTIVE
12/22/2019

Service Grade VI*	\$22.64/hour	<u>23.09</u>
Service Grade V**	25.43/hour	<u>25.94</u>
Service Grade IV***	28.19/hour	<u>28.75</u>
Service Grade III***	31.01/hour	<u>31.63</u>
Service Grade II***	\$31.79/hour	<u>32.43</u>
Service Grade I***	32.67/hour	<u>33.32</u>
Assistant Foreman	35.94/hour	<u>36.66</u>
Foreman	42.00/hour	<u>42.84</u>
Building Engineer II***	28.65/hour	<u>29.22</u>
Building Engineer I***	30.77/hour	<u>31.39</u>
Building Engineer Supervisor	38.27/hour	<u>40.00</u>
Tree Warden/Horticulturist	33.67/hour	<u>34.34</u>

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Building Maintenance Workers	\$15.00/hour	\$27.00/hour

*Grade VI employees move to Grade V after twelve months of satisfactory service.

** Grade V employees move to Grade IV after thirty-six months of continuous, satisfactory service as a Grade V Employee.

***May only change Grades by promotion as authorized by the Mayor.

FULL TIME JOBS

	STEPS	EFFECTIVE <u>12/22/2019</u>
Housekeeping Supervisor Grade IV	24 months	\$46.37/hour <u>16.70</u>
Housekeeping Supervisor Grade III	12 months	45.79/hour <u>16.11</u>
Housekeeping Supervisor Grade II	6 months	45.21/hour <u>15.51</u>
Housekeeping Supervisor Grade I	Entry	44.62/hour <u>14.91</u>

ORDINANCE RECORD

COUNCIL OF THE CITY OF BRECKSVILLE

5287

Ordinance No. _____

Housekeeping Staff Grade IV	24 months	13.44 /hour <u>13.71</u>
Housekeeping Staff Grade III	12 months	12.87 /hour <u>13.13</u>
Housekeeping Staff Grade II	6 months	12.28 /hour <u>12.53</u>
Housekeeping Staff Grade I	Entry	11.69 /hour <u>11.92</u>

Housekeeping Staff and Housekeeping Supervisors may only change Grades by promotion
As authorized by the Mayor.

SERVICE DEPARTMENT

B. Part Time Jobs

EFFECTIVE
12/22/2019

<u>Part Time</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Housekeeping Staff	State/Federal Minimum Wage/hour	\$14.00/hour
Building Maintenance Worker	State/Federal Minimum Wage/hour	18.00/hour
 <u>Seasonal Employees</u>		
	STEPS	
Service Grade III – S	1 year	\$11.00/hour
Service Grade II – S	2 years	12.00/hour
Service Grade I – S	3 years	13.00/hour
	 <u>MINIMUM</u>	<u>MAXIMUM</u>
Sewer Repair and Maintenance	\$15.00/hour	\$20.00/hour
Construction Observer	19.00/hour	30.00/hour
Snow Plow Drivers	15.00/hour	20.00/hour

SECTION 2. All payments to be made by direct deposit, unless otherwise determined by the Finance Department to pay via paper check.

SECTION 3. All employees shall provide the Finance Department with an active email address. The employee will receive their direct deposit voucher via email to the address provided, unless otherwise determined by the Finance Department to distribute in paper form. The Finance Department is not responsible for verifying the email address are active, it shall be the responsibility of the employee.

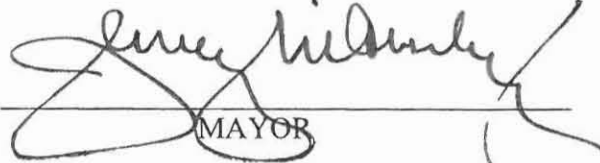
SECTION 4. Ordinance No. 5213 and the same hereby is, superseded and restated by this Ordinance.

SECTION 5. The Council declares this Ordinance to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare, the reason for the emergency relates to the daily operation of municipal departments, therefore, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise, from and after the earliest period allowed by law.

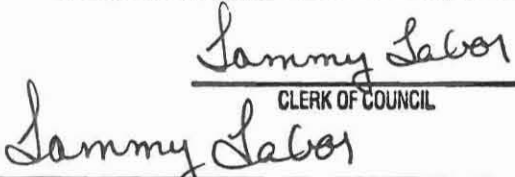
PASSED: December 17, 2019

APPROVED: December 17, 2019

I do hereby certify that the foregoing is a true and correct copy of Ordinance No. 5287 duly passed by the Council of the City of Brecksville, Ohio, on 12-17, 2019 and that same was duly posted in accordance with the existing Charter of the City of Brecksville on 12-20, 2019.



MAYOR



CLERK OF COUNCIL