

MINUTES

Council Committee Meetings

June 2, 2020

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This meeting has been duly noticed and are held in accordance with Ohio Revised Code Section 121.22 specific to recent amendments made in light of the current COVID-19 declared emergency.

Present: Council President M. Harwood, Councilmembers L. Carouse, D. Caruso, A. Koepke, J. Petsche, L. Redinger, K. Veras, Mayor Jerry N. Hruby, Law Director D. Matty, Assistant Law Director S. DiGeronimo, Finance Director L. Starosta, Fire Chief N. Zamiska, Police Chief W. Goodrich, Purchasing Director R. Riser, Service Director R. Weidig, K. Gavin, Brecksville Magazine, Adam Cook, The Gazette, Clerk of Council T. Tabor.

Present by Teleconference: Engineer G. Wise, C.B.O. S. Packard,

Absent: None.

Buildings & Grounds Committee

Chairperson - K. Veras

Committee members – D. Caruso, L. Redinger.

Chairperson Veras called the meeting to order at 7:01 P.M.

Roll Call – Present: Caruso, Redinger, Veras.

Absent - None.

Human Services Building Chiller Repairs: Councilmember Veras said repairs are needed for the chiller in the Human Services Building. Service Director Weidig said the regular inspection revealed the need for repairs to the HVAC equipment at the Human Services Building. The repairs may take 2-3 days and will require the air conditioning system to be shut down during that time.

- Motion by Veras, seconded by Redinger, to submit to Council a request for passage of motion to approve a purchase requisition to Gardiner in the amount of \$4,900.00 for work on the Chiller at the Human Services Building. *Account #110330 2604.* Ayes: Caruso, Veras, Redinger. Nays: None. Motion carried 3-Ayes, 0- Nays.



Mayor Hruby reported the concrete for the new pools has been poured. Mayor Hruby said work continues on the Aquatic Center.

Adjournment: Motion by Veras, seconded by Redinger, to adjourn the Buildings & Grounds Committee at 7:05 P.M. Ayes: Caruso, Veras, Redinger. Nays: None. Motion carried 3-Ayes, 0-Nays.

Finance Committee

Chairperson - Laura Redinger

Committee members - L. Carouse, A. Koepke.

Chairman Redinger called the meeting to order at 7:05 P.M.

Roll Call – Present: Carouse, Koepke, Redinger.

Absent - None.

COVID-19 Supply Purchases: Councilmember Redinger said approval of an increase to the purchase order for COVID-19 supply purchases has been requested. Purchasing Director Riser said the increase will allow for purchases through the rest of the year as supplies become available. Purchasing Director Riser said the recent purchases have included most of the needed supplies, with the exception of disinfecting wipes. Councilmember Redinger asked if supplies are available. Purchasing Director Riser said the sanitizing wipes are in short supply, however the City does have a supply of wipes that were previously purchased.

- Motion by Redinger, seconded by Carouse, to recommend to Council passage of a motion approving an increase to blanket vendor purchase order #P200446 in the amount of \$10,000.00 *Account # 1150150 2201*. Ayes: Carouse, Redinger, Koepke. Nays: None. Motion carried 3-Ayes, 0-Nays.

Fund Transfers: Councilmember Redinger said a Resolution has been prepared to approve the transfer of funds between certain funds. Councilmember Redinger asked if Council or the audience had questions regarding the Resolution. Hearing none, Councilmember Redinger moved forward with a motion.

- Motion by Redinger, seconded by Carouse, to recommend to Council passage of a Resolution making necessary transfers between certain funds and return an advance of funds for the fiscal year ending December 31, 2020. Ayes: Carouse, Redinger, Koepke. Nays: None. Motion carried 3-Ayes, 0-Nays.

Appropriations #4: Councilmember Redinger said an Ordinance has been prepared amending Ordinance No. 5227. Approval is requested for this legislation that will reflect the expected decrease in revenues and spending. Finance Director Starosta said the changes are mainly in the Community Center and the Human Services Department. Finance Director Starosta said changes to the expected revenue sources are also addressed in the legislation. Councilmember Petsche asked if the amounts of \$245, 000.00 less for the Community Center Memberships and \$47,000.00 less revenue for guest passes is correct. Finance Director Starosta said yes, that is the estimate. Finance Director Starosta said the items listed with an (R) are revenue sources. Mayor Hruby said the appropriations may change as the property and income tax adjustments are realized later in the year. Councilmember Redinger said much of the Community Center enrollments occur in June, when families take advantage of the swimming pools. Recreation Director Tupa said attendance at the Community Center is down approximately 50% over last year at this time, since the facility

re-opened. Mayor Hruby said many people have been waiting to hear from the Board of Health and the State of Ohio regarding the COVID-19 virus and re-opening of facilities.

- Motion by Redinger, seconded by Carouse, to recommend to Council passage of an Ordinance to amend Ordinance No. 5227, making appropriations for current expenses of the City of Brecksville during the fiscal year ending December 31, 2020, making necessary appropriation and revenue adjustments. Ayes: Carouse, Redinger, Koepke. Nays: None. Motion carried 3-Ayes, 0-Nays.

Authorize Depositories: Councilmember Redinger said the legislation prepared tonight will add Westfield Bank as an authorized depository. Councilmember Redinger asked if Council or the audience had questions regarding the Resolution. Hearing none, Councilmember Redinger moved forward with a motion.

- Motion by Redinger, seconded by Carouse, to recommend to Council passage of a Resolution including Westfield Bank as an authorized depository. Ayes: Carouse, Redinger, Koepke. Nays: None. Motion carried 3-Ayes, 0-Nays.

Monthly Bills: Councilmember Redinger said the Monthly Bills have been prepared and submitted for Council approval. Councilmember Redinger said a new charge has been added to Huntington Bank that reflects charges related to bond issuance. Finance Director Starosta said the fee to Huntington bank is paid annually.

- Motion by Redinger, seconded by Carouse, to recommend to Council approval of monthly bills for professional services as follows: Matty, Henrikson and & Greve in the amount of \$8,938.33; Matty, Henrikson and & Greve in the amount of \$1,575.00; Sergio I. DiGeronimo in the amount of \$4,482.00; Squire Patton Boggs in the amount of \$3,135.50; Kulchytsky Architects, LLC in the amount of \$281.25; J Neusser, LLC in the amount of \$2,000.00; and Donald J. Bohning & Associates in the amount of \$20,308.16; Sixmo in the amount of \$600.00, and Huntington National Bank in the amount of \$500.00. Total of all invoices \$44,353.45. Ayes: Carouse, Redinger, Koepke. Nays: None. Motion carried 3-Ayes, 0-Nays.

Community Center Refund P.O. Increase: Councilmember Redinger said the Recreation Commission discussed refunds to residents for recreation programs that have been cancelled. Finance Director Starosta said this amount may change as requests are submitted. Recreation Director Tupa said requests for refunds are at \$17,500.00 as of this date. Councilmember Redinger said an e-mail was received requesting refunds for membership fees. Councilmember Redinger said the Recreation Commission agreed to, and recommended to Council, recreation credit for membership fees for the time the Community Center was closed. Councilmember Redinger said the Commission felt the credit was consistent with previous credit policies. Council President Harwood said he received questions about recreation league vs. travel leagues. Council President Harwood said the travel programs involve baseball, softball, lacrosse, soccer. The Cuyahoga Valley Youth Organization is still operating the travel leagues. Most of the communities are cancelling their recreation leagues, which would eliminate opponents. Council President Harwood said Councilmembers should contact him, Meg English, Tom Tupa or Councilmember Redinger with any questions regarding the recreation programs.

- Motion by Redinger, seconded by Carouse, to recommend to Council passage of a motion approving an increase to blanket vendor purchase order #FN200017 in the amount of

\$36,783.00 for recreation participant refunds. Ayes: Carouse, Redinger, Koepke. Nays: None. Motion carried 3-Ayes, 0-Nays.

Post Audit Report: Councilmember Redinger asked if Finance Director Starosta was going to hold a post audit meeting. Finance Director Starosta said Auditors will be available prior to the next regularly scheduled Council meeting.

OPWC Loan: Finance Director Starosta said the OPWC is offering the option to delay (1) loan payment. The City of Brecksville will take advantage of this opportunity, no additional fees or charges will be charged.

Adjournment: Motion by Redinger, seconded by Carouse, to adjourn the Finance Committee meeting at 7:24 P.M. Ayes: Carouse, Redinger, Koepke. Nays: None. Motion carried 3-Ayes, 0-Nays.

Legislation Committee

Chairperson- Ann Koepke

Committee members – D. Caruso, L. Redinger.

Chairperson Koepke called the meeting to order at 7:25 P.M.

Roll Call – Present: Caruso, Redinger, Koepke.

Absent- None.

Adjournment: Motion by Redinger, seconded by Redinger, to adjourn the Legislation Committee meeting at 7:25 P.M. Ayes: Caruso, Redinger, Koepke. Nays: None. Motion carried 3-Ayes, 0-Nays.

Safety-Service Committee

Chairperson- Dominic Caruso

Committee members- J. Petsche, K. Veras.

Chairperson Caruso called the meeting to order at 7:25 P.M.

Roll Call – Present: Caruso, Petsche, Veras.

Absent: None.

Adjournment: Motion by Caruso, seconded by Veras, to adjourn the Safety-Service Committee meeting at 7:26 P.M. Ayes: Caruso, Petsche, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Streets & Sidewalks Committee

Chairperson Lou Carouse

Committee members J. Petsche, K. Veras.

Chairperson Carouse called the meeting to order at 7:26 P.M.

Roll Call – Present: Carouse, Petsche, Veras.

Absent: None.

Councilmember Carouse asked for an update from Service Director Weidig. Service Director Weidig said the concrete work continues on Sweetwater. Work on Snowville Road is continuing, the road will be closed for another 1-2 weeks. Service Director Weidig said when the sewer repairs

are completed in some areas, paving will be done. Work is being done on Tanager Trail, and the Service Department will be working on the driveway to the Lutheran Church that will allow for overflow parking for the Community Center.

Councilmember Carouse said he received an e-mail from a Reserve Run resident and will talk with Service Director Weidig for a response.

Windward Hills: Councilmember Carouse said he was contacted by a Windward Hills representative. The development is a private street and representatives want to discuss upcoming work they expect to do on the roads. Councilmember Carouse said he will refer to Engineer Wise for discussion. A resident of Glenwood is concerned about the installation of sidewalks on that street. Councilmember Carouse said a sewer project is scheduled for the future, sidewalk discussions will be considered at that time.

Mayor Hruby said Windward Hills is a private street, and the City of Brecksville does not do any work on the streets. However, the City does provide input from Engineer Wise regarding what is needed and discuss what may be the best way to repair and maintain the streets.

Mayor Hruby said the sidewalk issues on Glenwood have been discussed. The Brecksville Broadview Heights School district did not include sidewalks as part of the new school at Blossom. Mayor Hruby said the new school is an elementary school and the students do not walk to school. Sidewalks are the responsibility of the property owner to install and maintain. Easements would need to be obtained as well as how the project would be paid for. Mayor Hruby said discussions will take place as the project begins. The hesitancy from residents to pay for a sidewalk project on Riverview stopped the project from going forward. Councilmember Carouse said there are many other issues involved, not just digging a trench and pouring concrete.

Councilmember Redinger asked if NEORSD has provided information regarding the Vaughn Road conference call. Mayor Hruby said he has received some information regarding the City's request for information on SR 82 today. However, he has not reviewed the correspondence.

Council President Harwood said the Glenwood project has been included in the five year capital project list for five years. The Engineer has a large scope of work that must take place before a project may begin. Service Director Weidig also spoke with the resident who requested information.

Council President Harwood said Engineer Wise has a large scope of work before a project can begin. Currently Engineer Wise is working on the SR 82 Sanitary Septic Conversion Project. This requires an estimate of the project cost, which will determine the assessment to the residents and the amount of funding the City will contribute. The Glenwood project will be discussed when the design and scope of work are determined.

Council President Harwood said he was questioned whether City Council was involved in determining the Road Program. Council President Harwood said he responded yes. Council President Harwood said a post on social media by a Councilmember referred a resident to request public records in regards to a Road Program question. Instead of requesting records, Councilmembers should be able to answer questions regarding the roads. Council President Harwood said the road maintenance program is one of the best programs in the area for maintaining and paving the public roads. The Service Department puts together an overall road condition rating system. The Mayor and Service Department review the program continually throughout the year. Council President Harwood said City Council reviews the road conditions at least twice a year, in

the spring and in the fall, by visually looking at the roads and how the roadways are rated. This spring the review was cancelled because of the COVID-19 Pandemic. The Service Department makes recommendations to the Finance Department and City Council for the road program. Engineer Wise is involved to provide input on any sewer or other infrastructure projects that may relate to road projects in the future. City Council is involved in the discussions. If a records request was made for the Road Program and the program was released to the requestor, the requestor would probably not understand what they were looking at. Council President Harwood reminded Council any questions in regards to the road program should be referred to the appropriate committee. Questions should be referred to the Chairman of the Streets and Sidewalk Committee to be answered. Council President Harwood said if a member of Council is uncomfortable sending a response, send the request to him. When it is explained how the determination is done, the residents understand. Councilmember Carouse said the scoring system of roads is objective and when questions arise regarding the road program, they should all be answered.

Council President Harwood asked if anyone had a comment on why Barr and Edgerton Roads were closed. Service Director Weidig said the Water Department had shut the water off. The Water Department contractor, Terrace Construction is on site and should begin the project to repair a valve.

Mayor Hruby said the SR 82 Pavement Widening Project with Broadview Heights is continuing.

Councilmember Petsche said he received an e-mail regarding sound barriers on Tamarack Trail because of Turnpike noise. Councilmember Carouse said he is unaware of the request. Mayor Hruby said the Turnpike did a decibel study approximately two years ago and found the area did not meet the criteria to install noise barriers at that time. Mayor Hruby said he has not seen the e-mail, but will read it and refer the issue to the Turnpike for answers. Mayor Hruby said the City is not permitted to put up barriers on Turnpike property and the Turnpike does not do the installation of barriers.

Councilmember Petsche said the new Councilmembers did not have the opportunity to do the visual inspection of the roads with the Service Department this year. Mayor Hruby said the Road Program in the City of Brecksville is one of the finest. Fitzwater Road is scheduled to be finished this year. It has been done in three phases, but it should be completed this year. Councilmember Carouse said the City does spend a lot on money on the road projects and saves taxpayer money by doing the asphalt work with Service Department employees

Adjournment: Motion by Carouse, seconded by Petsche, to adjourn the Streets and Sidewalks Committee meeting at 7:50 P.M. Ayes: Petsche, Veras, Carouse. Nays: None. Motion carried 3-Ayes, 0-Nays.

Utilities Committee

Chairperson Jack Petsche

Committee members L. Carouse, A. Koepke.

Chairperson Petsche called the meeting to order at 7:50 P.M.

Roll Call – Present: Petsche, Carouse, Koepke.

Absent: None.

Adjournment: Motion by Petsche, seconded by Carouse, to adjourn the Utilities Committee meeting at 7:51 P.M. Ayes: Petsche, Carouse, Koepke. Nays: None. Motion carried 3-Ayes, 0-Nays.

Committee of the Whole Meeting: Motion by Harwood, seconded by Carouse, to convene a Committee of the Whole meeting at 7:51 P.M. Ayes: Carouse, Caruso, Harwood, Koepke, Petsche, Redinger, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

Approval of the June 2, 2020 Committee of the Whole meeting minutes. Motion by Harwood, seconded by Carouse, to approve the May 19, 2020 Committee of the Whole meeting minutes as submitted. Ayes: Carouse, Caruso, Harwood, Koepke, Petsche, Redinger, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

Mayor Hruby said he received information that Sherwin-Williams is moving forward with their project and additional legislation will be presented to Council. The Vocational School was notified of the intent to place Tax Increment Financing on the recently acquired property known as the “Dalad Property”. Sherwin-Williams would like to build their research & development facility on the “Dalad” Property and the Valor Acres property. Mayor Hruby said Council should receive Tax Incremental Financing (TIF) legislation for this project. Attorney Greg Daniels is preparing this legislation, and will provide information to Council regarding this additional TIF request.

Committee of the Whole Meeting Adjourned: Motion by Harwood, seconded by Carouse to adjourn the Committee of the Whole at 7:56 P.M. Ayes: Carouse, Caruso, Harwood, Koepke, Petsche, Redinger, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

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cc: Members of Council,
Mayor Jerry N. Hruby,
Law Director D. Matty,
Asst. Law Director
S. DiGeronimo,
Engineer G. Wise,
Department Heads