

Council Committee Meetings

October 20, 2020

Present: Council President M. Harwood, Councilmembers L. Carouse, D. Caruso, D. Kingston, A. Koepke, L. Redinger, K. Veras. Mayor Jerry N. Hruby, Law Director D. Matty Assistant Law Director S. DiGeronimo, Engineer G. Wise, , Purchasing Director Riser, Fire Chief N. Zamiska, Police Chief Goodrich, and Clerk of Council T. Tabor.

Via Teleconference:, Service Director R. Weidig.

Absent: None.

Buildings & Grounds Committee

Chairperson - K. Veras

Committee members – D. Caruso, L. Redinger.

Chairperson Veras called the meeting to order at 6:15 P.M.

Roll Call – Present: Caruso, Redinger, Veras.

Absent - None.

Service Department Restroom & Locker Room Renovation Project: Councilmember Veras said a purchase requisition has been submitted for repairs in the Service Department. Service Director Weidig said the Service Department has limited restroom facilities. The plan is to add more toilet facilities by converting the former public restrooms and add a unisex restroom. The locker room will be expanded using repurposed lockers from the Police Station. Roof sheeting will also need to be replaced. Labor for the project will be provided by the Service staff. Trane will be installing (2) Mitsubishi through the wall heaters.

- Motion by Veras, seconded by Redinger, to submit to Council for consideration, a purchase requisition in the aggregate amount of \$48,950.00 for the Service Department Restroom & Locker Room Renovation Project. *Account #C490170 3202 Project #BI20001*. Ayes: Caruso, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.

Replacement Roof 4410 Oakes Road: Councilmember Veras said additional plywood is needed for the roof at 4410 Oakes Road. Service Director Weidig said during work on the project it was determined that additional plywood need to be replaced on the roof.

- Motion by Veras, seconded by Redinger, to submit to Council for consideration, a Purchase Order #P200744 to A & B Roofing Company in the amount of \$1,020.00 for (12) ¾” sheets of plywood replacement. This is for the replacement roof on 4410 Oakes Road which is the Historical Society building. This will increase the final cost of this project from \$22,750 to \$23,770.00 *Account #C490161 3202 Project #BI200012*. Ayes: Caruso, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.



Outdoor Recreation Area Cameras: Councilmember Veras said a request has been submitted to request outdoor cameras and equipment.

Carolyn Jatsek said the Recreation Department is expanding camera coverage and is planning to install (13) cameras at each of the following locations: Kids Quarters with the new refinished pavilion, the baseball fields, tennis courts and caboose at City Hall, and Fields E&F at Blossom, including the Comfort Station and parking area.

- Motion by Veras, seconded by Redinger, to submit to Council for consideration, an Ordinance for the General Service Administration (GSA) contract from Affinitech in the amount of \$16,219.05 for (13) cameras and related equipment. For outdoor recreation areas at Kids Quarters, City Hall Ballfields, and Blossom Hill. *Account #C492710 3201 Project #BD160001*. Ayes: Caruso, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.
- Motion by Veras, seconded by Redinger, to recommend to Council, a Blanket Vendor Purchase Requisition in the amount of \$6,083.00 for fiber optic cable installation, camera licenses, cabling and miscellaneous supplies. *Account #C110135 3300* Ayes: Caruso, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.

Aquatic Center Cameras: Councilmember Veras said cameras will be installed at the new Aquatics Center Project. Ms. Jatsek said the proposal to purchase (15) cameras in the new Aquatic Center. The cameras will provide a comprehensive view of the indoor activity pool, the outdoor pool, and deck, and the southern part of the Community Center parking lot. Ms. Jatsek said the cameras will be tied into the Human Services and Community Center camera server. The cameras will be installed by city staff.

- Motion by Veras, seconded by Redinger, to submit to Council for consideration, an Ordinance for the General Service Administration (GSA) contract purchase from Affinitech in the amount of \$17,312.98 for (15) cameras and related equipment for the New Aquatics Center Project. *Account #C492710 3201 Project #BD160001*. Ayes: Caruso, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.

Aquatic Center Audio Video Equipment: Bob Pliske, Aquatic & Facility Coordinator, said additional equipment is needed for installation at the New Aquatic Center Expansion. Equipment to purchase will include: Audio mixers, amplifiers, paging and event microphones, speakers for public and work areas, audio playback devices, televisions for public viewing in the concession area and digital signage for the concession area and ticket booth. Mr. Pliske said the equipment will be installed and configured by City staff.

- Motion by Veras, seconded by Redinger, to submit to Council for consideration, a blanket vendor purchase requisition for an Audio Visual Equipment Package for the New Aquatics Center Project. Ayes: Caruso, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.

Public Square Bandstand/Gazebo Repair Project: Service Director Weidig said inspection of the bandstand showed soft areas in the platform on the bandstand. Some of the timbers need to be replaced. An architect and engineer will be providing plans for the repair. The work will be done by the Service Department carpentry department when that plan is in place. This project will be on the November 3rd Council agenda.

Center for the Arts: Mayor Hruby reported the Center for the Arts will be moved to the Human Services Building, to be overseen by Dr. Paciorek, Human Services Director.

Highland Cemetery: Mayor Hruby said the City is planning on removing the Service Garage at the Highland Cemetery to create more area to accommodate more graves. The Service Department cemetery workers and the Building Engineering employees will utilize the former Center for the Arts Building.

Aquatic Facility: Mayor Hruby said the indoor & outdoor pools are nearing completion and are expected to be completed by Thanksgiving. Due to the current Coronavirus environment it is unknown when or how a dedication ceremony will be held.

Field House at Blossom – Mayor Hruby said construction on the Field House at Blossom Hill continues.

Adjournment: Motion by Veras, seconded by Redinger, to adjourn the Buildings & Grounds Committee at 6:43 P.M. Ayes: Caruso, Veras, Redinger. Nays: None. Motion carried 3-Ayes, 0-Nays.

Finance Committee

Chairperson - Laura Redinger

Committee members - L. Carouse, A. Koepke.

Chairman Redinger called the meeting to order at 6:43 P.M.

Roll Call – Present: Carouse, Koepke, Redinger.

Absent - None.

Appropriations: Councilmember Redinger asked if Councilmembers had questions regarding the proposed Appropriation Ordinance. Hearing none, Councilmember Redinger continued with a motion.

- Motion by Redinger, seconded by Carouse, to submit to Council for consideration, an Ordinance amending Ordinance No.5277 making appropriations for current expenses. . Ayes: Carouse, Koepke, Redinger. Nays: None. Motion carried 3-Ayes, 0- Nays.

Meeting & Agenda Management: Councilmember Redinger said a proposal has been submitted for an agenda & meeting management program. Council Clerk Tabor said the Agenda & Meeting Management program is a subscription based program that will streamline the process for document submittal and information in the packets provided to Council. The system may be used by all Brecksville Boards & Commissions allowing unlimited agenda templates and users. The paperless packets will allow Councilmembers to view and follow the agenda from any device, tablet, iPad, PC, or phone. The portal component will allow for connection by the public and a portal for Board members. The portal includes a meeting calendar and has the ability to integrate video. The Board Management component allows for the tracking of Board, Commission and Councilmembers. Elected and appointed members can be tracked to determine term expirations, renewal dates, etc.

- Motion by Redinger, seconded by Carouse, to submit to Council for consideration, a motion recommending approval of a purchase requisition to Municipal Code Corporation in the aggregate amount of \$8,600 for the purchase and setup of the Municode Meeting & Agenda Management Software for use by the Council Clerk, Administration, City Boards & Commissions, the CIC, and City committees. *Account #110150 2103*. Ayes: Carouse, Koepke, Redinger. Nays: None. Motion carried 3-Ayes, 0- Nays.

Finance & Building Software Support & Maintenance: Councilmember Redinger said Finance and Building Department Software annual fees for maintenance and support is due.

- Motion by Redinger, seconded by Carouse, to submit to Council for consideration, a motion recommending approval of a purchase requisition to Superior, LLC, a Central Square Company in the amount of \$46,156.46 for annual maintenance for the Finance and Building software programs for the period 11/1/20 – 10/31/21 *Administration Account #110150 2103 to be charged: \$31,682.92. Building Dept. Account #110510 2103 to be charged: \$14,473.54* Ayes: Carouse, Koepke, Redinger. Nays: None. Motion carried 3-Ayes, 0- Nays.

Aquatics Center Computers: IT Specialist Carolyn Jatsek said the Aquatic Center Expansion project is in need of computers for concessions and administration. Two point of sale systems for concessions, one check-in and point of sale for the ticket booth and (2) administrative computer systems. Printers and peripheral items are also needed to complete the project.

- Motion by Redinger, seconded by Carouse, to submit to Council for consideration, an Ordinance for the State Contract purchase from Dell Marketing LP in the amount of \$8,115.39 for the (5) computer systems for the New Aquatics Center Project. *Account #C492710 3201 Project #BD160001*. Ayes: Carouse, Koepke, Redinger. Nays: None. Motion carried 3-Ayes, 0- Nays.

Mobile Computers-Finance Department: Councilmember Redinger said the Finance Department is requesting the purchase of (2) mobile computer systems and related equipment with CARES Act funding. Finance Director Starosta said the mobile computers are necessary to improve telework capabilities to enable compliance with COVID-19 public health precautions.

- Motion by Redinger, seconded by Carouse, to submit to Council for consideration, an Ordinance for the purchase of (2) Mobile Computer Systems for the Finance Department in the aggregate amount of \$5,477.68 through State Contract vendor Dell Marketing LP. This purchase will utilize funds from the second round of Cares Act Funding. *Acct# 211150 2201*. Ayes: Carouse, Koepke, Redinger. Nays: None. Motion carried 3-Ayes, 0- Nays.

Adjournment: Motion by Veras, seconded by Caruso, to adjourn the Buildings & Grounds Committee at 6:53 P.M. Ayes: Caruso, Redinger, Veras. Nays: None. Motion carried 3-Ayes, 0- Nays.

Legislation Committee

Chairperson- Ann Koepke

Committee members – D. Caruso, L. Redinger.

Chairperson Koepke called the meeting to order at 6:53 P.M.

Roll Call – Present: Caruso, Redinger, Koepke.

Absent- None.

Public Health Services: Mayor Hraby said the Cuyahoga County Board of Health provides the City of Brecksville with health related services for the residents of the City of Brecksville. The Ohio Revised Code requires municipalities to have a public health district and allows cities to enter agreements for public health services with a general health district such as the Cuyahoga County Board of Health. Mayor Hraby said the Board of Health has helped with COVID-19, response to the flu, mosquito control and many other public health issues including the licensing of businesses.

- Motion by Koepke, seconded by Redinger, to submit to Council for consideration, an Ordinance recommending approval of an agreement with Cuyahoga County Board of Health for the provision of certain public health services. Ayes: Caruso, Redinger, Koepke. Nays: None. Motion carried 3-Ayes, 0-Nays.

Adjournment: Motion by Koepke, seconded by Caruso, to adjourn the Legislation Committee meeting at 6:55 P.M. Ayes: Caruso, Redinger, Koepke. Nays: None. Motion carried 3-Ayes, 0-Nays.

Safety-Service Committee

Chairperson- Dominic Caruso

Committee members- D. Kingston, K. Veras.

Chairperson Caruso called the meeting to order at 6:55 P.M.

Roll Call – Present: Kingston, Veras, Caruso.

COVID-19 PPE: Councilmember Caruso said additional Personal Protection Equipment (PPE) is needed in response to the COVID-19 health crisis. Fire Chief Zamiska said part of the CARES Funding said the money has been spent on PPE for the City. Cleaning supplies and hand sanitizers for the department. The Fire Department would like to use the additional funds to purchase additional PPE and supplies for the City.

- Motion by Caruso, seconded by Kingston, to submit to Council for consideration, a motion to increase Blanket Vendor Purchase Order #P200481 in the amount of \$2,410.93 to encumber the balance of funds received through the EMS CARES Act, Round 1 for miscellaneous supply and material purchases to ensure the safe and effective response of the Brecksville Fire Department during the COVID-19 health crisis. *Account #290260 2201 Project #OP200001.* Ayes: Caruso, Kingston, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Prisoner Housing Agreements- Councilmember Caruso said the next items are for amendments to prisoner housing agreements with the cities of Strongsville and North Royalton. Police Chief Goodrich said the cost has increased for both cities. North Royalton raised the rate effective September 1, 2020 from \$80.00 to \$125.00 per day. Strongsville will be increasing rates effective

January 1, 2021. Strongsville houses male and female prisoners and is used as a backup to the North Royalton facility. Strongsville will also add a suicide assessment and special needs watch as part of their services. Councilmember Redinger asked if any additional services are included with the increase for North Royalton. Police Chief Goodrich said there are no additional services. Mayor Hruby said the increase is in line with other communities that provide prisoner housing. Police Chief Goodrich said outsourcing the prisoner housing is still a huge savings for the city.

Prisoner Housing Strongsville:

- Motion by Caruso, seconded by Veras, to submit to Council for consideration, an Ordinance authorizing an agreement with the City of Strongsville to provide prisoner housing for the Brecksville Police Department. Ayes: Caruso, Kingston, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Prisoner Housing Agreement- North Royalton:

- Motion by Caruso, seconded by Veras, to submit to Council for consideration, Request for consideration of an Ordinance authorizing an agreement with the City of North Royalton to provide prisoner housing for the Brecksville Police Department. Ayes: Caruso, Kingston, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Adjournment: Motion by Caruso, seconded by Veras, to adjourn the Safety-Service Committee meeting at 7:00 P.M. Ayes: Caruso, Kingston, Veras. Nays: None. Motion carried 3-Ayes, 0-Nays.

Streets & Sidewalks Committee

Chairperson Lou Carouse

Committee members D. Kingston, K. Veras.

Chairperson Carouse called the meeting to order at 7:00 P.M.

Roll Call – Present: Carouse, Kingston, Veras.

Absent: None.

Miller Road Interchange Update: Law Director Matty said the ODOT representative sent documentation to the City. The content is include for Council as one Resolution, however the resolution needs to (2) separated into preliminary legislation, Ordinance No. 5369 for preliminary legislation. The actual Ordinance for the contract will be Ordinance No. 5370.

Engineer Wise said the City is working with ODOT and are in the final stage of receiving proposal for the design services for the Miller Road Interchange. The proposal will be presented at the November 3rd meeting for Council’s consideration. The (2) pieces of legislation presented today outlines the procedure and how the funding is paid. The City (LPA) will be handling the design and ODOT will be letting the project, and handling the construction. Today’s approval is for preliminary legislation. The legislation outlines procedure on how the City hires a consultant to do the plans every step of the process s outlined in the agreements. The allocation of the design costs. The city will request the funds at a later date for the construction. The agreement said \$16.9 million is the cost of the project. Engineer Wise said the cost is not expected to be that. The expected cost was taken from the TRAC application. The project originally said the City was responsible for the

widening of I-77 and the interchange which reflected the \$16.9 million cost. The City of Brecksville is responsible for the interchange and the widening to the south to the turnpike to handle the weaving of traffic caused by the interchange. The rest of the widening will be done by District 4, which will be responsible for widening from the Turnpike to the Brecksville Road ramps located in Richfield. The cost in the preliminary agreement reflects the overall cost of the project, and will be revised as the planning move forward. The preliminary engineering proposal is almost finalized and expected to be just over \$1 million dollars. The team working on the design services for Stage 1 plan and into the right of way acquisition will be Euthenics, TranSystems and three other companies. Mayor Hruby said the city hopes to publish an overhead drawing of what the interchange area will be. This project will not be the interchange that came forth several years ago when the City first considered a full access interchange. This is the only interchange along I-77 in Cuyahoga County that is not a full interchange. The original project was much larger, this plan will be much smaller with simple up and down ramps. Mayor Hruby said the City does own some of the property. The city will work to obtain the right of way to the south. The ramps will not impact or threaten the operation of the Giere Farm. The purpose would allow easier access to employees coming to the city to work. Mayor Hruby said he expects additional funding from TRAC, Cuyahoga County and other sources that are excited for the development of Valor Acres and Sherwin Williams.

- Motion by Carouse, seconded by Kingston, to submit to Council for consideration Preliminary Legislation for the Miller Road Interchange Project. (CUY IR 077 00.42 Interchange). Ayes: Kingston, Veras, Carouse. Nays: None. Motion carried 3-Ayes, 0-Nays.
- Motion by Carouse, seconded by Kingston, to submit to Council for consideration, an Ordinance recommending approval of the Let agreement from ODOT for construction of the Miller Road Interchange Project. (CUY IR 077 00.42 Interchange) Ayes: Kingston, Veras, Carouse. Nays: None. Motion carried 3-Ayes, 0- Nays.

Councilmember Koepke asked if there will be a sound barrier. Mayor Hruby said there will be a wall that is part of the ramp leading down. Because the ramp has to be constructed up. Mayor Hruby said sound may be considered during the design phase. Engineer Wise said ODOT has already ruled out a wall being constructed.

Councilmember Koepke said she feels the inconvenience of Glenwood being shut down. Is there a timeline for reopening that road? Mayor Hruby said they need to have it “buttoned up” before winter.

Adjournment: Motion by Carouse, seconded by Veras, to adjourn the Streets and Sidewalks Committee meeting 7:20 P.M. Ayes: Kingston, Veras, Carouse. Nays: None. Motion carried 3-Ayes, 0-Nays.

Utilities Committee

Chairperson Daryl Kingston.

Committee members L. Carouse, A. Koepke.

Chairperson Kingston called the meeting to order at 7:20 P.M.

Roll Call – Present: Kingston, Carouse, Koepke.

Absent: None.

Whitewood Aerial Sewer and Storm Sewer Improvement Project: Engineer Wise said the contractor has continued to work and getting closer to completing the project but is beyond the completion date approved by City Council. The sidewalk, driveway and minor cleanup would close the project for this year. Landscaping touch up would be completed in 2021.

Adjournment: Motion by Kingston, seconded by Carouse, to adjourn the Utilities Committee meeting at 7:22 P.M. Ayes: Carouse, Kingston, Koepke. Nays: None. Motion carried 3-Ayes, 0-Nays.

Committee of the Whole Meeting: Motion by Harwood, seconded by Carouse, to convene a Committee of the Whole meeting at 7:22 P.M. Ayes: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

Committee of the Whole Meeting Adjourned: Motion by Harwood, seconded by Carouse to adjourn the Committee of the Whole at 7:22P.M. Ayes: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras. Nays: None. Motion carried 7-Ayes, 0-Nays.

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cc: Law Director D. Matty
Asst. Law Director S. DiGeronimo
Engineer G. Wise
Department Heads
M. Keating
News Media

Please Note: For the safety of our staff and residents the live stream for the Committee and City Council meeting please go to <https://www.facebook.com/233577357056186/live/> The recording of the meeting will be available on the City's website www.brecksville.oh.us under the City Hall, Council section. Questions and comments may be e-mailed to ttabor@brecksville.oh.us or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.