

MINUTES OF THE MEETING OF THE  
**CITY OF BRECKSVILLE COUNCIL COMMITTEE MEETING**

HELD: December 01, 2020

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**Virtual Meeting Notice**

For the safety of our staff and residents the live stream for the Committee and City Council meeting please go to <https://www.facebook.com/233577357056186/live/> The recording of the meeting will be available on the City's website [www.brecksville.oh.us](http://www.brecksville.oh.us) under the City Hall, Council section. Questions and comments may be e-mailed to [ttabor@brecksville.oh.us](mailto:ttabor@brecksville.oh.us) or by phone to (440) 526-2609 and will be forwarded to the appropriate personnel for a response.

Present via teleconference: Council President M. Harwood, Councilmembers L. Carouse, D. Caruso, D. Kingston, A. Koepke, L. Redinger, K. Veras. Mayor Jerry N. Hruby, Law Director Matty, Assistant Law Director S. DiGeronimo, Engineer G. Wise, Purchasing Director Riser, Finance Director Starosta, Fire Chief N. Zamiska, Police Chief Goodrich, Service Director Weidig, and Clerk of Council T. Tabor.

Convene Committee of the Whole

Motion made by Harwood, seconded by Carouse.

Voting Yea: Caruso, Carouse, Harwood, Kingston, Koepke, Redinger, Veras.

**BUILDINGS & GROUNDS COMMITTEE**

Committee of the Whole called to order 7:00 PM.

Committee Meeting Minutes November 17, 2020, approve as submitted.

Motion made by Harwood, seconded by Carouse.

Voting Yea: Caruso, Carouse, Harwood, Kingston, Koepke, Redinger, Veras.

Chairperson – K. Veras.

Councilmembers – D. Caruso, L. Redinger.

Motion made by Harwood, seconded by Carouse.

Voting Yea: Caruso, Carouse, Harwood, Kingston, Koepke, Redinger, Veras.

**Items for Consideration:**

**B&G 2. Fire Alarm System** - Consideration of a motion recommending to Council a Purchase Requisition to Southeast Security in the amount of \$12,332.20 for a new school facility code compliant fire alarm system Blossom Hill Building #7, Montessori School, located at 4450 Oakes Road. *Account #C490161 3202 Project #BI200022.*

Councilmember Koepke asked how many buildings are in need of fire alarm updates at Blossom. Service Director Weidig said all of the buildings are up to code. The former Beekeepers building and the former church building have older systems. If the facilities are leased, the City would review whether or not a new system is needed. The current systems that are being installed use wireless dialers. The wireless dialers do not require the installation

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or replacement of AT&T lines to the buildings. The installation of the new systems are a cost saving to the City.

Motion made by Harwood, seconded by Veras.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

**B&G 3. Electronic Device Charging Station** - Consideration of a Resolution recommending to Council acceptance of an Electronic Device Charging Station for the Recreation Center through a NOPEC grant program.

Purchasing Director Riser said the City has the opportunity to accept this item that NOPEC had a surplus of following their 2019 grant program. The Recreation Department will be placing it in the upstairs Fitness Center. The "Locker-Style" unit allows for people to charge their electronic devices and store valuables in individual locker bays.

Mayor Hruby said it was decided the best use for this equipment was in the Community Center on the fitness level. The City was fortunate to receive this as part of the NOPEC 2019 grant surplus.

Motion made by Harwood, seconded by Veras.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

### **FINANCE COMMITTEE**

Chairperson - Laura Redinger

Committee members - L. Carouse, A. Koepke.

**Items for Consideration:** Councilmember Redinger thanked Mayor Hruby, Service Director Weidig, Finance Director Starosta, Department Directors and everyone that contributed to putting the budget together. The Finance Committee held the budget meeting, with all of Council in attendance, on November 24<sup>th</sup>.

**FIN 2. Energy Supplier** - Consideration of a motion recommending to Council authorizing the acceptance of a proposal to amend the current agreement with IGS Energy for electric supply management by adding the Street Lighting/Street Lamp accounts.

Purchasing Director Riser said the addition of streetlights to the existing agreement is simply a quick way for the City to save nearly \$4,000/year on the City's electric bill by adding the (9) Street Lighting accounts to our IGS Agreement...which up until now have been charged by the utility. It seems like such a small price differential at .0047/kWh...but it will result in monthly savings of over \$300/month, and an annual savings of nearly \$4,000.

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

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- FIN 3. Pool Warranty** - Consideration of an Ordinance recommending to Council, authorization of a warranty agreement for the Brecksville Aquatics Center Pool.

Assistant Law Director DiGeronimo said this is at no cost to the City. It was perceived that there was a potential deformity that may necessitate future servicing. The pool company does not feel that the deformity would cause an issue, rather the deformity was caused by concrete shrinkage.

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

- FIN 4. RecTrac & WebTrac** - Consideration of a motion to recommend to Council approval of a Purchase Requisition to Vermont Systems in the amount of \$6,396.30 for the 2021 Annual Maintenance Agreement for RecTrac & WebTrac. Recreation: \$3,993.78 is charged to Account #240710 2612. Human Services: \$2,402.52 to be charged to Account #110330 2612.

Councilmember Redinger said this is the standard annual maintenance agreement.

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

- FIN 5. Employees Compensation** - Consideration of an Ordinance, approving an amendment to Ordinance 5287 as it relates to employee compensation.

Councilmember Redinger said she will not be voting on this issue, her son is an employee of the city.

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Veras.

Voting Abstaining: Redinger

- FIN 6. Appropriations** - Consideration of an Ordinance approving an amendment to Ordinance No. 5277 making appropriations for current expenses.

Motion made by Redinger, seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

Finance Director Starosta said the budget legislation is in accordance with the budget meeting and transfer and advance legislation is for the first quarter in 2021.

- FIN 7. Transfers** - Consideration of a Resolution making necessary transfers between certain funds and return an advance of funds for the fiscal year ending December 31, 2021.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

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**FIN 8. Appropriations** - an Ordinance to make appropriations for current expenditures and other expenditures of the City of Brecksville.

Motion made by Redinger, Seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

**FIN 9. Professional Service Bills** – approval of professional service bills to Matty, Henrikson and & Greve in the amount of \$12,930.83; Sergio I. DiGeronimo in the amount of \$6,187.50, Roger Wadsworth in the amount of \$700.00; Squire Patton Boggs in the amount of \$1,308.14; J Neusser, LLC in the amount of \$2,000.00; and Donald J. Bohning & Associates in the amount of \$28,527.30 and Sixmo in the amount of \$375.00. Total of all invoices \$52,028.77.

Motion made by Redinger, Seconded by Caruso.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

**Other Matters deemed appropriate**

**LEGISLATION COMMITTEE**

**Items for Consideration:**

**Other Matters deemed appropriate**

Councilmember Redinger said she received a call from a resident asking about proposed changes to the sign ordinance. Assistant Law Director DiGeronimo said work has been done regarding the proposed legislation. CBO Packard and Asst. Law Director have continued to work on the draft legislation to be presented to the Planning Commission and then the Legislation Committee. Mayor Hruby said he has sent letters to several residents requesting they remove signs from their homes and property. Mayor Hruby said CBO Packard, Assistant Law Director DiGeronimo will meet to discuss a proposal to submit to the Planning Commission.

**SAFETY-SERVICE COMMITTEE**

**Roll Call**

Chairperson- D. Caruso

Committee members- D. Kingston, K. Veras.

**Items for Consideration:**

**SAF 1.** Consideration of a Purchase Requisition to Fabrizi Trucking & Paving Co., Inc. in the amount of \$7,950.00 for a replacement hydrant at the Brecksville Service Department. Account #C110170 3202 Project #BI200021.

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Service Director Weidig said the fire hydrant is owned by the City of Brecksville. Estimates to repair the old fire hydrant would be costly. Fabrizi Trucking and Paving Co. was the only vendor that submitted a quote for the replacement of the hydrant.

Motion made by Harwood, Seconded by Veras.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

**SAF 3. Service Department Equipment** - Consideration of a motion recommending approval of a Purchase Requisition to Bell Equipment Company in the amount of \$8,485.00 for the furnishing and installation of a Single Bayne Cart Tipper for the Service Department. Account # C110610 3300.

Service Director Weidig said the cart tipper goes on the back of the refuse packer truck to assist in lifting rubbish cans.

Motion made by Harwood, Seconded by Caruso.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

Councilmember Caruso commended the Service Department for the extra effort during today's snow event, it is appreciated.

**STREETS & SIDEWALKS COMMITTEE**

**Roll Call**

Chairperson- Lou Carouse

Committee members- D. Kingston, K. Veras.

**Other Matters deemed appropriate:** Council President Harwood said there are no items on the Streets & Sidewalk Committee agenda this evening. However, there are (2) items that require discussion.

1. Riverview/Greenhaven: Councilmember Carouse said the City has received an e-mail from a resident regarding the continued flooding in the area. The City addressed the flooding several years ago in conjunction with the park by installing retention catch basins. Over the years the area across the road has filled up again. The City is not permitted on the park property to any remediation. The Mayor and Engineer advised the resident that the City has been in discussion with NEORS and advised the NEORS that this area is a high priority for repair. This repair will be a lengthy process and may involve the National Park System which may make it more time consuming. Engineer Wise asked who will follow-up with the resident. Council President Harwood said he was aware of several conference calls with NEORS and asked what plans, if any are being reviewed. Engineer Wise said NEORS identified some projects from a master study that was performed. The Riverview/Greenhaven area was included in the advanced study. Currently NEORS has submitted a Request for Qualifications for engineering firms for this project. Engineer Wise said he expects this project will be several years before it begins. Engineer Wise said he does not have a timetable. Mayor Hruby said he received an e-mail from a resident stating snow plows did not plow the area where the road was closed to traffic due to flooding. Plows were dispatched to clear the roadway and allow him to access his driveway. Mayor Hruby explained NEORS has not identified the area as a top priority, NEORS has identified Vaughn Road as a top priority. Mayor

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Hruby said the City has notified NEORS D that the Riverview/Greenhaven area is the City's priority. The Riverview/Greenhaven area is a matter of safety for the resident's that live there. Another area of priority for the City is the SR 82 slope slippage, where the City recently reconstructed the roadway.

2. Glenwood Drive: Councilmember Carouse said an e-mail was received regarding the Glenwood and Oakes Road intersection. Part of the project includes utility construction. The road project will be completed after the utilities are complete. At that time the installation of sidewalks will be considered as part of the project.

Another aspect is whether sidewalks will be constructed along Oakes Road. Grant funding may be available through the Safe Routes to Schools. Currently the City does not have an application for funding for the 2021 season. If the City determines sidewalks should be included, an application for grant funding should be submitted for the 2022 season.

**UTILITY COMMITTEE**

**Roll Call**

Chairperson- Daryl Kingston.

Committee members -L. Carouse, A. Koepke.

**Items for Consideration:**

UTL 1. Committee Meeting Minutes November 17, 2020

**UTL 2. Soil & Water Conservation Agreement** - Consideration of a Resolution approving a renewal of the Memorandum of Understanding with the Cuyahoga Soil and Water Conservation District and the Northeast Ohio Regional Sewer District for the provision of technical assistance in implementing the City of Brecksville's soil and water conservation measures for the year 2021.

Engineer Wise said the only change was an increase in rate from \$5,500.00 to \$6,000.00 per year.

Motion made by Harwood, seconded by Kingston.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

**COMMITTEE OF THE WHOLE**

**Roll Call**

Convene a Committee of the Whole.

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Motion made by Harwood, seconded by Carouse.

Voting Yea: Caruso, Carouse, Harwood, Kingston, Koepke, Redinger, Veras.

**Items for Consideration:**

**Motion to Adjourn**

Motion made by Harwood, seconded by Carouse.

Voting Yea: Carouse, Caruso, Harwood, Kingston, Koepke, Redinger, Veras.

**Mayor and Safety Director:** Jerry N. Hruby,

**City Council Members:** Michael T. Harwood, *President*; Laura C. Redinger, *Vice President*; Louis N. Carouse, Jr.; Dominic Caruso; Daryl Kingston; Ann Koepke; Kimberly A. Veras

**Clerk:** Tammy Tabor