

ORDINANCE RECORD

COUNCIL OF THE CITY OF BRECKSVILLE

Ordinance No. 5376

AN ORDINANCE AMENDING ORDINANCE NO. 5287 AS IT RELATES TO EMPLOYEE COMPENSATION; AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Brecksville, County of Cuyahoga, and State of Ohio, that:

SECTION 1. Ordinance No. 5287 be amended to read as follows:

A. FULL TIME JOBS

**EFFECTIVE
12/20/2020
SALARY RANGE**

<u>Executive, Administrative and Management</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Building Commissioner or Chief Building Official	\$85,000.00/year	115,000.00/year
Director of Finance	85,000.00/year	115,000.00/year
Director of Human Services	85,000.00/year	115,000.00/year
Director of Public Service	85,000.00/year	115,000.00/year
Director of Purchasing	85,000.00/year	115,000.00/year
Director of Recreation	85,000.00/year	115,000.00/year
Fire Chief	85,000.00/year	115,000.00/year
Police Chief	85,000.00/year	115,000.00/year
Administrative Assistant	55,000.00/year	90,000.00/year
Aquatics/Facility Coordinator	55,000.00/year	90,000.00/year
Assistant Director of Finance	55,000.00/year	90,000.00/year
Assistant Purchasing Director	55,000.00/year	90,000.00/year
Athletics/Facility Coordinator	55,000.00/year	90,000.00/year
AV/Technology and Communications Technician	55,000.00/year	90,000.00/year
Building Inspectors	55,000.00/year	90,000.00/year
Clerk of Council	55,000.00/year	90,000.00/year
Clerk of Courts	55,000.00/year	90,000.00/year
Economic Development Director	55,000.00/year	90,000.00/year
Supervisor of Payroll – Personnel	55,000.00/year	90,000.00/year
Technology and Communications Technician	55,000.00/year	90,000.00/year
Visual Communications Coordinator	55,000.00/year	90,000.00/year
Animal Warden	40,000.00/year	70,000.00/year
Assistant Recreation Coordinators	40,000.00/year	70,000.00/year
Building Maintenance and Housekeeping/Supervisor	40,000.00/year	70,000.00/year
Financial/Customer Service Clerk Recreation	40,000.00/year	70,000.00/year
Fitness Center Coordinator/Recreation	40,000.00/year	70,000.00/year
Planning and Zoning Coordinator/Inspector	40,000.00/year	70,000.00/year
Records Clerk-Police	40,000.00/year	70,000.00/year
Administrative Assistant to Fire Chief	30,000.00/year	60,000.00/year
Building Supervisor – Recreation	30,000.00/year	60,000.00/year
Secretary-Clerks	30,000.00/year	60,000.00/year
Senior Life Guard Instructor	30,000.00/year	60,000.00/year

B. PART TIME JOBS

**EFFECTIVE
12/20/2020
SALARY RANGE**

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Economic Development Director	\$40,000.00/year	\$45,000.00/year
Planning and Zoning Coordinator	\$20.00/hour	\$40.00/hour
Electric, Plumbing and Building Inspectors	15.00/hour	30.00/hour
Kitchen Supervisor	15.00/hour	25.00/hour
Assistant Animal Warden	State/Federal Minimum Wage/hour	19.00/hour
Telephone Receptionists	State/Federal Minimum Wage/hour	18.00/hour

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Kitchen Aides	State/Federal Minimum Wage/hour	16.75/hour
Deputy Clerk of Courts	10.00/hour	25.00/hour
Property Maintenance Inspector	15.00/	30.00/hour
Program Coordinator	hour	35.00/hour
Assistant Law Director	20.00/hour	110.00/hour
	\$41,901.60/year	

C. SPECIAL JOBS

Recording Secretary-Boards	State/Federal Minimum Wage/hour	\$24.00/hour
Commissions	State/Federal Minimum Wage/hour	18.00/hour
Desk Clerks – Recreation	State/Federal Minimum Wage/hour	18.00/hour
Life Guards – Recreation	State/Federal Minimum Wage/hour	18.00/hour
Program-Supervisors/Recreation	State/Federal Minimum Wage/hour	18.00/hour
Recreational Employees	State/Federal Minimum Wage/hour	15.00/hour
Mayor’s Court Magistrates	\$350.00/diem	\$350.00/diem
Safety Town Teacher	\$ 90.00/diem	\$ 90.00/diem

D. CONTRACTUAL JOBS

Law Director	Shall be paid as provided by Council.
Consulting Engineer	Shall be paid as provided by Council.
City Architect	Shall be paid as provided by Council.
Income Tax Administrator	Shall be paid as provided by Council.

E. SPECIAL AND SEASONAL EMPLOYEES OF THE RECREATION COMMISSION:

Shall be paid in accordance with a schedule determined by Council on an annual basis.

POLICE DEPARTMENT

A. Full Time Personnel

**EFFECTIVE
12/20/2020**

Lieutenant	\$100,447.56/year
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B. Part Time Personnel

**EFFECTIVE
12/20/2020**

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Special Police Grade	15.00/hour	27.00/hour
Police Clerks	12.00/hour	26.00/hour

FIRE DEPARTMENT

A. Full Time Jobs

**EFFECTIVE
12/20/2020**

Lieutenant/Paramedic	\$93,288.90/year
Fireman/EMT-Paramedic Grade IV	65,315.72/year
Fireman/EMT-Paramedic Grade III	69,798.15/year
Fireman/EMT-Paramedic Grade II	74,314.31/year
Fireman/EMT-Paramedic Grade I	83,346.65/year

All full time Fire personnel who work beyond the normal average of two (2) week work schedule of one hundred and six (106) hours shall be eligible for overtime compensation consistent with the provisions contained in the *Fair Labor Standards Act*.

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B. Part Time Jobs

Firemen and Officers (Volunteer)

EFFECTIVE
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Emergency Duty	\$25.06/hour
Non-Emergency Duty/Non-Paramedic	20.13/hour
Non-Emergency Duty/Paramedic	23.39/hour

SERVICE DEPARTMENT

A. Full Time Jobs

EFFECTIVE
12/20/2020

Service Grade VI*	\$23.67/hour
Service Grade V**	26.59/hour
Service Grade IV***	29.47/hour
Service Grade III***	32.42/hour
Service Grade II***	33.24/hour
Service Grade I***	34.15/hour
Assistant Foreman	37.58/hour
Foreman	43.91/hour
Building Engineer II***	29.95/hour
Building Engineer I***	32.17/hour
Building Engineer Supervisor	42.00/hour
Tree Warden/Horticulturist	35.20/hour

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Building Maintenance Workers	\$15.00/hour	\$27.00/hour

*Grade VI employees move to Grade V after twelve months of satisfactory service.

** Grade V employees move to Grade IV after thirty-six months of continuous, satisfactory service as a Grade V Employee.

***May only change Grades by promotion as authorized by the Mayor.

FULL TIME JOBS

	<u>STEPS</u>	EFFECTIVE <u>12/20/2020</u>
Housekeeping Supervisor Grade IV	24 months	\$17.12/hour
Housekeeping Supervisor Grade III	12 months	16.51/hour
Housekeeping Supervisor Grade II	6 months	15.90/hour
Housekeeping Supervisor Grade I	Entry	15.28/hour
Housekeeping Staff Grade IV	24 months	14.05/hour
Housekeeping Staff Grade III	12 months	13.46/hour
Housekeeping Staff Grade II	6 months	12.84/hour
Housekeeping Staff Grade I	Entry	12.22/hour

Housekeeping Staff and Housekeeping Supervisors may only change Grades by promotion
As authorized by the Mayor.

SERVICE DEPARTMENT

B. Part Time Jobs

EFFECTIVE
12/20/2020

	<u>MINIMUM</u>	<u>MAXIMUM</u>
<u>Part Time</u>		
Housekeeping Staff	State/Federal Minimum Wage/hour	\$14.00/hour
Building Maintenance Worker	State/Federal Minimum Wage/hour	18.00/hour

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Seasonal Employees

	<u>STEPS</u>	
Service Grade III – S	1 year	\$11.00/hour
Service Grade II – S	2 years	12.00/hour
Service Grade I – S	3 years	13.00/hour

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Sewer Repair and Maintenance	\$15.00/hour	\$20.00/hour
Construction Observer	19.00/hour	30.00/hour
Snow Plow Drivers	15.00/hour	20.00/hour
Road Side Mower	15.00/hour	20.00/hour

SECTION 2. All payments to be made by direct deposit, unless otherwise determined by the Finance Department to pay via paper check.

SECTION 3. All employees shall provide the Finance Department with an active email address. The employee will receive their direct deposit voucher via email to the address provided, unless otherwise determined by the Finance Department to distribute in paper form. The Finance Department is not responsible for verifying the email address are active, it shall be the responsibility of the employee.

SECTION 4. Ordinance No. 5287 and the same hereby is, superseded and restated by this Ordinance.

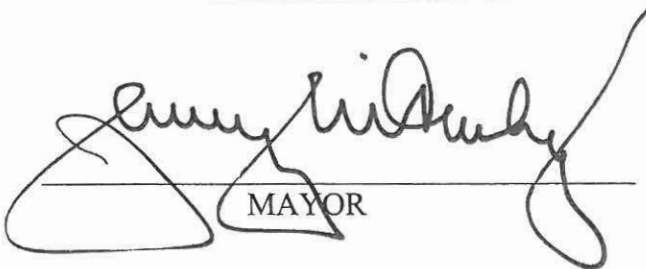
SECTION 5. The Council declares this Ordinance to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare, the reason for the emergency relates to the daily operation of municipal departments, therefore, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise, from and after the earliest period allowed by law.


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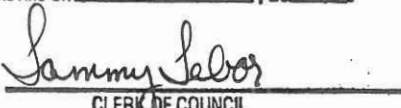
PASSED: December 1, 2020

APPROVED: December 1, 2020


MAYOR


CLERK OF COUNCIL

I do hereby certify that the foregoing is a true and correct copy of Ordinance No. 5376 duly passed by the Council of the City of Brecksville, Ohio, on 12-1, 20 20 and that same was duly posted in accordance with the existing Charter of the City of Brecksville on 12-4, 20 20.


CLERK OF COUNCIL