

## 2024 PLANNING COMMISSION SCHEDULE AND INFORMATION SHEET

DEADLINE DATE	MEETING DATE	GOES TO COUNCIL
December 18	January 4	January 16
January 8	January 25	February 6
January 22	February 8	February 20
February 5	February 22	March 5
February 20	March 7	March 19
March 4	March 21	April 2
March 18	April 4	April 16
April 8	April 25	May 7
April 22	May 9	May 21
May 6	May 23	June 4
May 20	June 6	June 18
June 10	June 27	July 2
June 24	July 11	July 16
July 22	August 8	August 20
August 5	August 22	September 3
August 19	September 5	September 17
September 3	September 19	October 1
September 16	October 3	October 15
October 7	October 24	November 5
October 21	November 7	November 19
November 18	December 5	December 17

**RECOMMENDATIONS ARE FORWARDED TO CITY  
COUNCIL FOR APPROVAL.**

**MEETINGS BEGIN AT 7:00 P.M.**

### ITEMS WILL BE PLACED ON A MEETING AGENDA IF:

- ◆ Plans are submitted by the deadline date.
- ◆ Plans are complete.
- ◆ Plans have been reviewed by the Planning & Zoning Coordinator.
- ◆ The Planning Commission agenda can accommodate the item.

**NOTE:**        Proposals and plans are reviewed on a first come first-serve basis. The applicant will be notified of the Planning Commission meeting date by e-mailing of the agenda.

### THE FOLLOWING INFORMATION IS REQUIRED:

- ◆ Submit 12 complete and folded packets.
- ◆ Completed Planning Commission Action Request or Sign Permit Application.
- ◆ Planning Commission and Professional Review Fees are required at the time of submittal:
  - ◆ \$25.00 base fee for the application plus additional fees as listed on the back of application.
  - ◆ \$2000.00 Professional Review Fee for commercial projects.
  - ◆ \$500.00 Professional Review Fee for residential projects.
  - ◆ \$25.00 review fee is required for each sign.