

October 7, 2024

Dear Friends:

Thank you for joining us for this year's 2024 Christmas Parade and Tree Lighting Event! We are very excited to be hosting this sensational event for to residents of our community again this year!

Included in this packet you will find the 2024 Parade Application. This year the event will take place on Sunday, December 1<sup>st</sup>. Please take a moment to fill this out and include, where provided, what you would like our announcers to say for your group.

If you have any questions, please do not hesitate to reach out to our parade coordinator Kristen Kouri at 440-526-4351 or e-mail [kkouri@brecksville.oh.us](mailto:kkouri@brecksville.oh.us).

I hope this event will continue to be a tradition and memory for you and yours for years to come!

Sincerely yours,



Daryl J. Kingston  
Mayor



## **2024 BRECKSVILLE CHRISTMAS PARADE** **SUNDAY, December 1 – 4:00 P.M.**

This information packet on the City of Brecksville Annual Christmas Parade will answer most of the questions that your unit may have. It includes participation information, rules and important set-up information. To make things as easy as possible, we ask that you read this information and adhere to all the rules. Thank you for your participation and cooperation.

- It is most important that your unit be in position and ready no later than 3:40 p.m. on Sunday. Large units, floats and those units in need of set-up or last minute adjustments may wish to arrive earlier to allow effortless access to your set-up location. This way, you will not have to maneuver around smaller units and pedestrians. These larger units should be in position no later than 3:20 p.m.
- The parade steps off from City Hall at 4:00 p.m. exactly. This means it's very important that you be ready to go five minutes before that starting time. The parade goes rain, fog, sunshine, wind or snow, so please dress appropriately.
- ALL VEHICLES SHOULD BE DECORATED! This makes the parade more festive and more enjoyable for the viewer. Garland, bunting, ribbon, streamers and crepe paper all add to the enjoyment.
- All units need to display their assigned unit number on the right side front of their unit to allow the parade announcer to identify who you are. It must be large enough and dark enough to read from across the street.
- This year, as in all past parades, the City of Brecksville Christmas Parade is intended to celebrate the season. It is not a place for persons to campaign for office. No parade entry, either individual or organizational may include political campaigning for office, any political issues, human rights or social issues. No unit may display any signage, distribute literature or campaign materials before, during or after the parade. Only persons in office may participate in the parade. Name and current office may be placed on the side of vehicle.
- **Any items, including candy given out must be tossed as far to the side of the road as possible to the parade viewers, not thrown.** Safety is of the utmost importance. We do not want viewers to come into the road or get struck by objects.
- Those units that do not request entry to win a trophy on their parade application will not be entered. This year's categories are:
  - ❖ Santa's Little Helper Award (Kid group or Scout Group)
  - ❖ Best in Reindeer Games
  - ❖ Most Festive Attire
  - ❖ All Around Best of Show



- Horse units are requested to provide a scooper person and will be placed after any walking group.
- The line up of the parade is based on the information that you provided on the parade application.
- **To avoid confusion, no Santa is permitted in your group. Elves, Christmas presents, snowmen and other seasonal costumes are all welcome.**
- Your organization will receive a letter/e-mail with your parade line-up position and entry number no later than November 22nd so that you can get your number on your entry and get the information out to your participants.

### **ANY QUESTIONS?**

**Contact Kristen Kouri at (440) 546-4351 [kkouri@brecksville.oh.us](mailto:kkouri@brecksville.oh.us)**

***WE LOOK FORWARD TO SEEING YOU!***



**BRECKSVILLE CHRISTMAS PARADE & TREE LIGHTING**  
**EVENT APPLICATION**

SUNDAY, DECEMBER 1, 2024 – 4:00 P.M.

Please return this application by **Monday, November 18, 2024.**

ORGANIZATION NAME: \_\_\_\_\_

PERSON TO CONTACT: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

APPROXIMATE NUMBER OF PARTICIPANTS: \_\_\_\_\_

METHOD OF PARTICIPATION

\_\_\_\_\_ Marching Group                      Size: \_\_\_\_\_

\_\_\_\_\_ Automobile                      Year: \_\_\_\_\_                      Model: \_\_\_\_\_

\_\_\_\_\_ Float/Trailer                      Size: \_\_\_\_\_

Information for Announcer: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Would your group like to be entered in the competition?     YES                       NO

Step-off time is promptly at 4:00 p.m. All participants please **assemble by 3:30 p.m.** in your allotted spot along Brecksville Road near City Hall. The Tree Lighting Event will be held at our Public Square.



**PLEASE RETURN APPLICATION TO:**

**Kristen Kouri**  
**Christmas Parade**  
**9069 Brecksville Road**  
**Brecksville, Ohio 44141**  
**Or E-mail**  
[kkouri@brecksville.oh.us](mailto:kkouri@brecksville.oh.us)

**9069 Brecksville Road • Brecksville, Ohio 44141 • 440.526-4351**